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UNIFORM MAINE CITATIONS

2021-2022 Edition

**Charles K. Leadbetter
Michael D. Seitzinger
Sara T.S. Wolff**

**University of Maine
School of Law**

UNIFORM MAINE CITATIONS (2021-2022 ed.)

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PREFACE

Beginning with the 2010 edition and continuing through this 2021-2022 edition, *Uniform Maine Citations* (UMC) undertakes to provide annually updated guidance for proper citation forms for, and location of, Maine-specific primary and secondary legal source material. This edition is published via the University of Maine School of Law website and is updated annually on the academic calendar to recognize new developments and new sources of Maine-related legal research. Because *Uniform Maine Citations* is published and regularly updated online and can be downloaded and printed from the website, no separate print publication will be prepared. The citation forms in this guide are intended primarily as a resource for legal practitioners (including judges, law clerks, law students writing non-scholarly legal documents, and other members of the Maine legal community), as opposed to writers of scholarly works, though scholars may find the information in this guide useful as well.

Uniform Maine Citations continues to be organized so that similar types of references appear together. Authorities are grouped by primary or secondary research materials, including subdivisions for (1) statutory and legislative materials, including constitutions, statutes, legislative documents, and municipal ordinances; (2) court decisions, rules, and documents; (3) executive agency regulations, reports, and other documents; and (4) secondary materials that analyze and interpret the primary materials, including Maine-specific treatises, practice books, and legal periodicals. Beyond guidance for proper citation, the primary and secondary sources identified in this edition constitute a useful catalog of materials available to support research of Maine legal authority and sources that discuss them. Further, *Uniform Maine Citations* identifies the major law libraries and the state and federal court and state government websites that provide free access to primary sources for Maine-specific legal research materials.

Uniform Maine Citations was originally prepared by Michael D. Seitzinger and Charles K. Leadbetter, members of the Maine Bar. Revisions to *Uniform Maine Citations* from 2010 through 2014 were initiated by and prepared under the direction of Professor Nancy A. Wanderer, then-Director of the Legal Research and Writing Program at the University of Maine School of Law and current professor of law, emerita. Beginning with the 2015 edition, Sara T.S. Wolff, Legal Writing Professor at the University of Maine School of Law, has served as editor, and subsequently an author, of this citation guide.

Beginning with the 2015 edition, the UMC has undergone some significant revisions. It has been revised and updated to add citation forms for newly included Maine authorities; add more examples to demonstrate citation forms in multiple ways; maintain general consistency, except where noted, with *The Bluebook* and *ALWD Guide to Legal Citation* published by the Association of Legal Writing Directors; recognize significant changes to Maine court rules that have gone into effect in recent years; and provide more and clearer explanations of Maine authorities. There have also been changes in the format of the UMC itself, such as delivering information through charts and hyperlinking the table of contents, to make this document more navigable for the busy reader.

* * * * *

This 2021-2022 edition has been updated in the following noteworthy ways:

- This edition makes several changes in an ongoing effort to simplify citations to authorities retrieved from the internet. First, it is now optional for a writer to include a “last visited” parenthetical in the citation when citing to an online authority that is itself dated. In that situation, the authority’s date is

sufficient date information to include in the cite, unless the writer chooses to additionally include a “last visited” parenthetical to inform readers of the date on which the writer actually viewed the website from which the authority was retrieved. Second, this guide provides optional citation forms for official versions of authorities, published online in PDF, which permit the writer to cite the authority as though citing to a print source or, at the writer’s election, to include URL information as well. *See* pp. 5-7 and generally throughout.

- Information concerning docket numbering practice in Maine courts has been updated. *See* pp. 8-9.
- This edition has begun to include more examples, consistent with *Bluebook* and *ALWD* practice, to illustrate cite forms to certain authorities retrieved from online commercial databases, like Westlaw and Lexis. *See, e.g.*, p. 10. This work will be ongoing into the next edition of this guide.
- This edition suggests further simplifying the parenthetical information that one must include when citing to a Maine statute that is retrieved from an online commercial database, like Westlaw and Lexis. The “currency date” information that has been traditionally included in the parenthetical, just after the name of the commercial database from which the statute was retrieved, is too often very long and unwieldy and is generally not sufficiently useful in informing the reader of the date of the statute being cited. Therefore, this edition joins a growing trend among practitioners to forego, at the writer’s election, including the “currency date” information provided by the database and instead to provide the date on which the writer retrieved the statute from the database. If, however, the writer believes that including the currency date information retrieved from the commercial database would be valuable to the reader, the writer may elect to provide that information in the parenthetical. *See* p. 21.
- This edition notes certain changes in terminology and case numbering related to the phased transition in the Maine courts to eFiling and the Odyssey case management system. *See, e.g.*, pp.45-46, 48.
- Though still preferred practice, encasing citations to court documents in parentheses is now optional. *See* p. 49.
- Rules of the United States Supreme Court and Local Rules for the United States Bankruptcy Court for the District of Maine have been added to the section on Federal Local Court Rules. *See* p. 69.
- Websites have been updated for currency throughout the guide.
- Primary and secondary sources have been updated to reflect changes or new versions or editions of those sources since the 2020-2021 edition was published.
- Examples of citation forms to more recent versions of authorities have been added throughout.
- Some material within sections has been somewhat reorganized to flow more logically.
- Additional content in the Table of Contents has been hyperlinked to the corresponding pages in the guide.
- “Notes” have been added or revised throughout to explain an authority or cite form.

To help ensure the continuing accuracy and functionality of this guide, I welcome—in fact, urge—readers to contact me with any comments, identification of errors, and suggestions. I am grateful for the input of our legal community, which ensures that this guide remains a valuable tool for its users. In that vein, I want to thank practitioners who have contacted me this year to ask citation questions that have prompted me to add examples to the guide. I also thank Matthew Pollack, Executive Clerk, Clerk of the Law Court, and Reporter of Decisions, for his invaluable guidance for this edition. Year after year, Matt has been a knowledgeable and patient resource!

I hope, as always, that the 2021-2022 edition of *Uniform Maine Citations* provides useful guidance to the bench, the bar, law students, and the public in locating, using, and citing to sources and materials supporting Maine legal research.

Sara T.S. Wolff
September 2021

INTRODUCTION: LOCATION AND CITATION OF RESEARCH MATERIALS

A. *Purpose of this Guide and General References*

Knowing how to cite properly to sources and materials in legal writing is a critical skill for legal writers. When a source is cited properly and consistently in legal writing, the reader is able to most quickly and easily find the referenced source in order to review it in detail or to check for the accuracy of the reference to the source. When a legal writer uses uniform citation formats, the writer saves the reader time and frustration and supports the writer's reliability and credibility. *Uniform Maine Citations* provides guidance for uniform citation forms for materials that are primarily, though not exclusively, Maine state authorities, and that are used in legal research and writing for Maine courts or other fora or audiences in Maine. The citation forms provided in the guide are generally consistent with standard citation practice shown in comprehensive national citation practice books, *The Bluebook: A Uniform System of Citation* (Columbia L. Rev. Ass'n et al. eds., 21st ed. 2020) and the *ALWD Guide to Legal Citation* (7th ed. 2021) authored by Carolyn V. Williams and the Association of Legal Writing Directors. Where noted, however, the citation forms shown in this guide occasionally depart from those practice books in conformity with long-standing Maine practice.

When this citation guide does not provide guidance for proper citation format for a source, users should consult *The Bluebook: A Uniform System of Citation* (Columbia L. Rev. Ass'n et al. eds., 21st ed. 2020) or *ALWD Guide to Legal Citation* (7th ed. 2021). References to *The Bluebook* and to *ALWD Guide to Legal Citation* throughout this edition of *Uniform Maine Citations* are to the 21st and 7th editions, respectively.

Finally, if guidance for citation to a particular Maine source cannot be found in this guide or in *The Bluebook* or *ALWD* manuals, the writer should look for an analogous source and develop a citation using the analogous source citation as guidance. If there is no analogous source, the writer should develop a citation that will enable him or her and any other person to find the source. Generally, a citation should include (1) the name and author, if any, of the internal article or subdivision specifically discussed; (2) the title of the source and name of the publication in which the source appears; (3) the page number or other identifier of the referenced source within the publication; (4) the date of the publication; and (5) if the source was viewed on a website, the date of the visit to the website.

B. *Locating Research Materials*

Most research materials identified in this edition can be found in print at the three major law libraries in Maine: the Maine State Law and Legislative Reference Library, located in the State Capitol Building in Augusta; the Donald Garbrecht Law Library at the University

of Maine School of Law, located at the Law School in Portland; and the Cleaves Law Library, located in the Cumberland County Courthouse in Portland. In addition to having the print materials available, each of these law libraries has a website and materials that can provide guidance to support on-scene or on-line legal research efforts. The library websites provide links to other websites that provide free access to primary materials—constitutions, statutes, regulations, ordinances, court opinions, and court rules—for legal research.

Following is the web address for each principal Maine law library:

1. The Maine State Law and Legislative Reference Library is accessible at <https://legislature.maine.gov/lawlibrary/>;
2. The Donald Garbrecht Law Library at the University of Maine School of Law is accessible at <https://mainelaw.maine.edu/library/>;
3. The Cleaves Law Library is accessible at www.cleaves.org.

Other websites providing free access to primary materials for legal research relating to Maine issues include:

1. The Maine Judicial Branch (or Maine Courts), www.courts.maine.gov, for Maine Supreme Judicial Court opinions, a link to Superior Court opinions, Business and Consumer Court orders and decisions, Bar decisions, and judicial ethics opinions; court rules and amendments; administrative orders; court forms; reports and Judicial Branch publications; and information about the Maine courts and related entities regulating bar admissions and the professional conduct of judges and attorneys.
2. State of Maine government, www.maine.gov, for access to information and websites for all State executive agencies and the legislative and judicial branches of State government.
3. State agency administrative rules and regulations, <https://www.maine.gov/sos/cec/rules/rules.html>.
4. The Maine Legislature, <https://legislature.maine.gov/>, for Maine Revised Statutes, recently enacted laws not yet incorporated into the Maine Revised Statutes, bills, amendments, and other materials related to legislative activity and information about the Maine Legislature. Maine Revised Statutes, maintained and updated each fall by the Revisor of Statutes, are available at www.legislature.maine.gov/legis/statutes. Note that, in the fall, there may be a short gap between the time when most amendments enacted in the current year become effective and the time when all amendments are incorporated into the Maine Revised Statutes. Note also that the site makes statutes available for the public's convenience, but these are not "official" versions of the Maine

Revised Statutes. See <http://legislature.maine.gov/ros/LawsOfMaine/#Info>. If an official version is needed, the user should consult a certified copy of the statute.

5. The Maine Board of Overseers of the Bar, www.mebaroverseers.org, for attorney discipline orders and opinions and professional ethics opinions.
6. The United States Supreme Court, www.supremecourt.gov, for Court opinions, Court rules, briefs and transcripts of oral arguments, and other information about the Court.
7. The United States Court of Appeals for the First Circuit, www.ca1.uscourts.gov, for court opinions, court rules, and other information about the Court of Appeals and practice before the First Circuit.
8. The United States District Court for the District of Maine, www.med.uscourts.gov, for court opinions, court rules, and other information about the U.S. District Court and practice before that court.

C. Citation Practices

1. Citation to Sources Found Online

Today, web-based research is the primary method for identifying and reviewing most materials used in legal research and writing. There is lingering concern as to whether reference material found on the web is authentic, accurate, and current. However, experience indicates minimal bases for these concerns when utilizing the website of a court or other government agency that has published a particular document, or websites of government or academic law libraries that have uploaded their material from or hyperlinked to the original government source. The same is true of the principal commercial legal research sources, Lexis and Westlaw, which have uploaded their material from the original source and added content like additional or expanded citations, additional page numbering, and headnotes without changing the original text. In some cases, web-based sources may be more accurate and current than print sources because copies of official documents are added to court or agency websites as they are published, and changes in documents like administrative or court rules, and occasional changes in administrative orders or court opinions, are often incorporated into web publications as soon as the change is made or takes effect.

In some circumstances, sources found on the internet may be cited in the same way as if those sources were located in print. Specifically, “published” court decisions found on a commercial database, like Westlaw or Lexis, are cited using the same form whether the citer actually finds the decision in print or online. Additionally, online sources that are certified, official, authenticated, or are exact copies of the original print form that identify the original formatting and pagination (as in PDF) may be cited as though found in print, i.e., without URL information included in the website.

However, even when sources are certified, official, authenticated, or are exact copies, one may wish to include URL information in a parallel citation format to aid the reader in finding the cited material. The formats presented in *The Bluebook* Rules B18 in the “blue pages” (for practitioner documents), as supplemented by Rule 18 in the “white pages” (geared toward scholarly writing), may be used in their standard forms to cite to authorities available on the web. This includes Rules B18.1.2 and 18.2.1(b), providing for parallel citations to increase access to the resource.

Uniform Maine Citations recognizes, however, that URLs present challenges: (1) URL codes may be subject to change each time a website format changes; (2) many URL codes are one or more lines long; and (3) any keyboarding error in entry can render the citation useless. Accordingly, this guide has long recommended that, if the writer of a practitioner document is concerned that the URL is too long or may change in the future, the writer may replace it with (1) the recognized name of the website,¹ (2) the category heading on the website under which the material was found, and, (3) the date of the material being cited as that date appears on the internet website, using the most recent date available that refers to the material being cited. A parenthetical indication following the main citation should then provide the remaining guidance to access the document file on the website. If no date is available, include a “last visited” parenthetical at the end of the citation that states the date, and time of day if needed, when the material was most recently viewed on the internet. Even if a date for the material being cited is included on the internet, and thus in the citation, a “last visited” parenthetical may be included if it will provide helpful information to readers about the accessibility of the material on the internet. Thus:

-- The January 2001 advisory notes to Rule 7 of the Maine Rules of Appellate Procedure, accessed on the Maine Judicial Branch website, should be cited as follows:

M.R. App. P. 7 advisory notes to 2001 amend., Jan. 2001, Me. Judicial Branch website/Rules/index.

Alternatively, it may be cited as:

M.R. App. P. 7 advisory notes to 2001 amend., Jan. 2001, Me. Judicial Branch website/rules/index (last visited Aug. 16, 2021).

-or-

M.R. App. P. 7 advisory notes to 2001 amend., Jan. 2001, courts.maine.gov/rules/mr_app_p_plus_2019-04-25.pdf.

¹ Note that this exception to *Bluebook* Rules B18 applies to practitioner documents. Scholarly writing should continue to follow Rule 18 as written.

- A Maine Department of Environmental Protection conduct of enforcement hearing regulation, accessed on the Maine Secretary of State’s website, would be cited as follows:

06-096 C.M.R. ch. 40, § 3 (1996), Me. Secretary of State website/State Agency Rules/Rules for the Department of Environmental Protection (last visited Aug. 19, 2021).

- An article in the Bangor Daily News:

Seth Koenig, *Judge Rules Portland Ordinance Banning Panhandlers, Others from Median Strips is Unconstitutional*, Bangor Daily News (Feb. 12, 2014), <https://bangordailynews.com/2014/02/12/news/federal-judge-rules-portland-ordinance-banning-panhandlers-others-from-median-strips-is-unconstitutional/>.

-or-

Seth Koenig, *Judge Rules Portland Ordinance Banning Panhandlers, Others from Median Strips is Unconstitutional*, Bangor Daily News (Feb. 12, 2014), Bangor Daily News website/News (search for “Judge rules Portland ordinance”) (last visited Aug. 6, 2020).

This edition of the guide makes an effort to begin to include specific cite forms for sources commonly found online in the sections below.

2. Abbreviations

Abbreviation practice under *Uniform Maine Citations* generally follows the practices recommended in *The Bluebook* Rule 12.9.3. However, for writing prepared for Maine courts or for another fora or audience within Maine, this guide recommends that, for citation to Maine statutes and rules, the abbreviation “Me.” (as shown in Table 10.1 of *the Bluebook*) not be used, and that, consistent with general Maine citation practice, only the letter “M.” be used. Thus, for example:

“M.R. App. P.” means the Maine Rules of Appellate Procedure.

“M.R. Civ. P.” means the Maine Rules of Civil Procedure.

“M.R.U. Crim. P.” means the Maine Rules of Unified Criminal Procedure.

“M.R. Evid.” means the Maine Rules of Evidence.

“M. Bar R.” means the Maine Bar Rules.

“M.R.S.” means the Maine Revised Statutes.

“M.R.S.A.” means the *Maine Revised Statutes Annotated*.

Appeals to the Maine Supreme Judicial Court, sitting as the Law Court when it considers appeals, have docket numbers that begin with the abbreviation of the county of origin of the appeal. For example, when the trial court from which the appeal is taken sits in Androscoggin County, the docket number of the appeal in the Law Court will begin “And,” such as in And-10-696. The only exceptions, in current use, are for direct appeals from the Public Utilities Commission (PUC), the Board of Environmental Protection (BEP), the Business and Consumer Docket (BCD), and the Workers’ Compensation Board (WCB); criminal sentence appeals pursuant to provisions of Title 15 of the Maine Revised Statutes (SRP); and certified questions from federal courts (Fed). Additionally, appeals to the Law Court from single-justice Bar matters use a “Cum” prefix because those appeals are treated as originating from Cumberland County where the Executive Clerk of the Supreme Judicial Court (which is the trial court for single-justice bar matters) sits. Only the first letter of the three-letter abbreviation is capitalized when it represents the first three letters of a word, such as for county names or the word “Federal.” However, the abbreviation is in all capital letters when the letters represent the first letters of a multi-word name, e.g., “PUC.”

When the Maine Supreme Judicial Court sits as the Supreme Judicial Court, as opposed to deciding appeals as the Law Court, it assigns docket numbers using the following abbreviations: “Bar” for bar disciplinary and admission matters, “OJ” for Opinions of the Justices, “Jud” for judicial conduct matters, and “SJC” for all other matters.

For purposes of citation to Law Court docket numbers, Maine county and specialized court names are abbreviated as follows:

Androscoggin.....	And
Aroostook.....	Aro
Business and Consumer Docket.....	BCD
Cumberland.....	Cum
Franklin.....	Fra
Hancock.....	Han
Kennebec.....	Ken
Knox.....	Kno
Lincoln.....	Lin
Oxford.....	Oxf
Penobscot.....	Pen

Piscataquis.....	Pis
Sagadahoc	Sag
Somerset.....	Som
Waldo	Wal
Washington	Was
York	Yor

Note, however, that the county name is not abbreviated when a trial court is referenced in text in a judicial opinion or other legal writing, such as “Superior Court (Cumberland County, *Mullen, C.J.*),” “trial court (Penobscot County, *A. Murray, J.*), and “Knox County Probate Court (*Emery, J.*)”

Maine trial court matters also have docket numbers. Maine Superior Court docket numbers include abbreviations for the city or town where the court is located while Unified Criminal Docket matters include an abbreviation for the county of origin. For example, a matter originating in the Superior Court in Penobscot County would use the prefix “BANSC” for Bangor, but a Unified Criminal Docket matter originating in Penobscot County would use the prefix “PENCD.”

Note that some prefixes can differ from what one might expect. For example, the Business and Consumer Court uses “BCD” or “BCDWB, and the Unified Criminal Docket in York County uses the prefix “YRKCD” rather than “YORCD.” Therefore, when citing to a docket number of a Maine trial court, be sure to include the exact prefix used by that court in the docket number.

PRIMARY SOURCES

I. CONSTITUTIONS

The *Uniform Maine Citations* format for Constitutions generally follows, with some variation as noted below, *The Bluebook* Rules B11 and 11 and *ALWD Guide to Legal Citation* Rule 13.

Note: This guide recommends spelling out “preamble” in the following citations rather than using the abbreviation, “pmbL.,” stated in *The Bluebook* and *ALWD Guide to Legal Citation*.

A. *United States Constitution*

1. Provisions of the Constitution of the United States should be cited as follows:

U.S. Const. preamble.

U.S. Const. art. I, § 9, cl. 3.

U.S. Const. amend. XIV, § 1.

2. If citing in a practitioner document to a provision of the Constitution that you have found on a commercial database like Westlaw or Lexis, include a parenthetical identifying the database and the date the material was viewed online. Note that this differs from *Bluebook* or *ALWD* practice, which recommends including the publisher and the currency information provided by the database.

Thus, e.g.:

U.S. Const. amend. XIV, § 1 (Westlaw Aug. 18, 2021).

Rather than: U.S. Const. amend. XIV, § 1 (West, Westlaw through P.L. 117-36 with exception of P.L. 116-283, Div. A. Tit. XVIII, which takes effect Jan. 1, 2022).

B. *Maine Constitution*

1. Provisions of the Maine Constitution currently in effect should be cited as follows:

Me. Const. preamble.

Me. Const. art. I, § 5.

Me. Const. art. IV, pt. 1, § 3.

Me. Const. art. I, § 9, cls. 1, 5.

2. Provisions of the Maine Constitution that have been repealed or amended should be cited as follows:

Me. Const. art. I, § 16 (amended 1987).

3. If citing in a practitioner document to a provision of the Constitution found on a commercial database like Westlaw or Lexis, include a parenthetical identifying the database and the date the material was viewed online. Note that this differs from traditional *Bluebook* or *ALWD* practice, which recommends including the publisher and the currency information provided by the database.

Thus, e.g.,:

Me. Const. art. IV, pt. 1, § 3 (LEXIS Aug. 18, 2021).

Rather than: Me. Const. art. IV, pt. 1, § 3 (LexisNexis, LEXIS through June 7, 2021).

C. Debates and Journal of the Maine Constitutional Convention

The Debates and Journal of the Maine Constitutional Convention should be cited as follows:

Debates and Journal of the Constitutional Convention of the State of Maine (1819-1820) 159 (1894).

D. Constitutional Commissions

1. *Constitutional Commission of 1875*

The Constitutional Commission of 1875 proposed seventeen separate amendments to the Maine Constitution. The Commission's proposed amendments, which appear as proposed resolves among the legislative documents of the 54th Legislature (1875), should be cited by reference to the number and title assigned to them by the Commission as follows:

Const. Comm'n 1875, Proposed Amend. No. 5 (Apportionment of Representatives).

2. *Constitutional Commission of 1963*

The four reports of the 1963 Constitutional Commission should be cited as follows:

L.D. 33 (101st Legis. 1963).

L.D. 33 at 2 (101st Legis. 1963).

L.D. 631 at 3-4 (101st Legis. 1963).

L.D. 1394 at 4 (101st Legis. 1963).

L.D. 1476 at 8 (101st Legis. 1963).

II. STATUTES AND ORDINANCES

Consistent with long-standing Maine practice, the *Uniform Maine Citations* formats for Maine statutes and local ordinances differ in some respects from formats stated in *The Bluebook* rules B12.1.2 and R12 and Table 1 and *ALWD Guide to Legal Citation* Rule 14. When citing a Maine statute or local ordinance to a Maine audience, the forms provided in this guide are preferred. Likewise, the *Uniform Maine Citations* formats for related legislative materials should be used in place of *The Bluebook* rules B13 and R13 and *ALWD Guide to Legal Citation* Rules 14 and 15 when they differ.

A. *Maine Revised Statutes*

The Maine Revised Statutes are the general laws governing the State of Maine. They may be found in many law libraries and larger public libraries. They are currently published in both *West's Maine Revised Statutes, Compact Edition*, and in *Maine Revised Statutes Annotated*. The Maine Revised Statutes may also be found on the Maine Legislature's website, <http://legislature.maine.gov/statutes/>, although the website contains a disclaimer that the website contains statutory text that is made available as a public service but is not officially certified by the Secretary of State.

The Maine Revised Statutes are organized by "titles." The Maine Revised Statutes are codified under thirty-nine title numbers, but many titles have a letter identification in addition to a number identification. For example, there is a Title 17 and a separate Title 17-A. Titles are subdivided into individual "sections." Most titles also have an intermediate division into "chapters," but chapter numbers are not included in citations to statutes.

When citing to the Maine Revised Statutes in its opinions, the Law Court cites to *West's Maine Revised Statutes* (M.R.S.), but cites to *Maine Revised Statutes Annotated* (M.R.S.A.) for statutes dated 2004 and earlier. It is perfectly acceptable in practice to cite to either source in which one finds the statute cited.

1. *West's Maine Revised Statutes, Compact Edition (M.R.S.)*

West's Maine Revised Statutes, Compact Edition, is a set of softbound volumes that Thomson Reuters publishes annually. The cover color changes each year. In addition to the Constitution of Maine, these volumes publish the codified text of the Maine Revised Statutes in their entirety and provide citations to public laws that affected each statute since 1954, but they do not provide the extensive historical data or annotative materials available in *Maine Revised Statutes Annotated*.

When citing to *West's Maine Revised Statutes* for a statute currently in effect, include parenthetically the year of publication of the volume, shown on both the volume's spine and cover.

Note: The basic full cite form for Maine Revised Statutes provided below differs from the format stated in *The Bluebook* and the *ALWD Guide to Legal Citation*. Whereas those guides suggest the following or similar format, Me. Rev. Stat. tit. 1, § 402(3) (2021), this guide and Maine practitioners and courts have long used the following format, 1 M.R.S. § 402(3) (2021). Other rules, such as how to cite to sections, subsections, paragraphs, multiple sections, parenthetical date information, short cite forms, etc., are, however, consistent with those stated in *The Bluebook* and *ALWD*.

- a. A statute currently in effect should be cited as follows:

1 M.R.S. § 402(3) (2021).

Note: When citing to a statute you find in *West's Maine Revised Statutes, Compact Edition*, include parenthetically the year shown on the edition's front cover. *West's Maine Revised Statutes, Compact Edition*, published annually, was historically published for a given year at or around the end of that calendar year. There was, however, no "2019" edition. Rather, the 2020 edition was published in March 2020, superseding the "2018" edition. Starting with the 2020 edition, editions are published in the spring of the relevant calendar year.

- b. Subsections, multiple subsections, paragraphs, and multiple paragraphs within one section of the Maine Revised Statutes should be cited as follows. Use a hyphen to indicate citation to a range of consecutive subsections and/or paragraphs. Use commas to indicate citation to nonconsecutive subsections and/or paragraphs.

17-A M.R.S. § 360(1)-(2) (2021).

17-A M.R.S. § 360(1), (3) (2021).

17-A M.R.S. § 360(1)(A)-(A-1) (2021).

17-A M.R.S. § 360(1)(A)-(B) (2021).

17-A M.R.S. § 360(1)(A), (C) (2021).

17-A M.R.S. § 360(1)(A)-(B), (D), (2) (2021).

- c. When citing consecutive sections or subsections, including when citing to an entire act, cite by inclusive section or subsection numbers, not "*et seq.*," as follows:

16 M.R.S. §§ 641-646 (2021).

Note: Use the word “to” instead of a hyphen or en dash to cite to a consecutive range of sections, consistent with *The Bluebook* and *ALWD Guide*, when using a hyphen or en dash would create confusion.

18-C M.R.S. §§ 8-201 to -215 (2021).

Not: 18-C M.R.S. §§ 8-201-8-215 (2021).

d. Short forms:

When the full citation is, e.g.:

1 M.R.S. § 402(3) (2021).

Acceptable short forms to that exact same provision are as follows:

<i>Id.</i>	Identical statutory provision was cited in the immediately preceding citation
1 M.R.S. § 402(3).	Identical statutory provision has been cited previously, but not in the immediately preceding citation
§ 402(3).	Identical statutory provision has been cited previously, but not in the immediately preceding citation, <u>and</u> the title would be clear from the context

Acceptable short forms to *the same title and year, but different section, subsection, or paragraph therein*, are as follows:

1 M.R.S. § 402(3) (2021).	Full citation
<i>Id.</i> § 402. <i>Id.</i> § 402(1). <i>Id.</i> § 402(3)(C).	Title and section are cited in the immediately preceding citation, but the citation at issue is to: a different subsection, paragraph, or subparagraph within that section or; a more broadly or more narrowly focused provision in that section

<i>Id.</i> § 1102.	Title is cited in the immediately preceding citation, but citation is to a different section within that title
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If a short form alternative is not listed here, provide the full citation form.

- e. When citing to a version of a statute that has since been modified by an amendment or has been repealed, cite as follows:

14 M.R.S. § 7552(5) (2014), *amended by* P.L. 2015, ch. 241, § 4 (effective Oct. 15, 2015).

19-A M.R.S. § 1659 (2012), *repealed by* P.L. 2009, ch. 345, § 2 (effective Jan. 1, 2014).

- f. A law that has been modified by an amendment in effect before the annual republication of *West’s Maine Revised Statutes* should be cited as follows, for example:

14 M.R.S. § 2401(3) (2008), *amended by* P.L. 2009, ch. 402, § 9 (emergency, effective June 15, 2009).

Note: The “emergency” reference would appear only when an amendment is enacted as emergency legislation, to take effect immediately upon the Governor’s signature or upon another specified date prior to the date set pursuant to Me. Const. art. IV, pt. 3, § 16 (stating that non-emergency legislation takes effect ninety days after final adjournment of the legislative session in which a law was enacted).

- g. Citing to Maine Revised Statutes on the Maine Legislature’s website:

When citing to Maine Revised Statutes retrieved from the Maine Legislature’s website, <http://legislature.maine.gov/legis/statutes/>, as opposed to versions of the statutes retrieved from *West’s Maine Revised Statutes, Compact Edition*, the citation should indicate that the statutes were retrieved from that source:

20-A M.R.S. § 10902, Maine State Legislature website/Statutes (last visited Aug. 19, 2021).

-or-

20-A M.R.S. § 10902, <http://legislature.maine.gov/statutes/20-A/title20-Asec10902.pdf> (last visited Aug. 19, 2021).

2. *Maine Revised Statutes Annotated (M.R.S.A.)*

Maine Revised Statutes Annotated is a set of red hardbound volumes published by Thomson Reuters. Unlike *West's Maine Revised Statutes, Compact Edition* volumes, the red hardbound volumes of *Maine Revised Statutes Annotated* are not published annually. Instead, *Maine Revised Statutes Annotated* is updated annually through “pocket parts” tucked into the back cover of the hardbound volume and, for some volumes, by separate softbound pamphlets when there have been major statutory revisions. The text of the statutes published in *Maine Revised Statutes Annotated* are officially certified by the Secretary of the State of Maine.

In addition to the codified text of statutes and the Maine and U.S. Constitutions, *Maine Revised Statutes Annotated* includes uncodified sections of enacted legislation, e.g., sunset provisions, a history of the development of Maine laws, a brief legislative history of each section, and brief headnotes referencing decisions of the Law Court, First Circuit, and United States District Court for the District of Maine. It occasionally includes other sources that have discussed the section or previous versions of the section.

Citations to statutes found in *Maine Revised Statutes Annotated* should include reference to the title, section, subsection, and, in parentheses, to the year of copyright of the hardbound volume, supplement, or pamphlet in which the statutory provision appears.

Note: The basic full cite form for *Maine Revised Statutes Annotated* provided below differs from the format stated in *The Bluebook* and the *ALWD Guide to Legal Citation*. Whereas those guides suggest the following or similar format, Me. Rev. Stat. Ann. tit. 1, § 401 (2016), this guide and Maine practitioners and courts have long used the following format, 1 M.R.S.A. § 401 (2016). Other rules, such as how to cite to sections, subsections, paragraphs, multiple sections, parenthetical date information, short cite forms, etc., are, however, consistent with those stated in *The Bluebook* and *ALWD*.

- a. Cite form when the statutory text being cited is contained entirely in the **hardbound volume**:

19-A M.R.S.A. § 2158 (2012).

19-A M.R.S.A. § 2158(1)(D) (2012).

19-A M.R.S.A. § 2158(1)(D), (4)-(8) (2012).

19-A M.R.S.A. §§ 2156-2158 (2012).

- b. Cite form when the statutory text being cited is contained entirely in the **pocket part supplement**:

19-A M.R.S.A. § 2152 (Supp. 2021).

19-A M.R.S.A. § 2152(9) (Supp. 2021).

- c. Cite form **when part of the statutory text being cited is contained in the hardbound volume and part is contained in the pocket part supplement**:

19-A M.R.S.A. §§ 2152-2153 (2012 & Supp. 2021).	<u>Note</u> : The cited text of § 2152 appears in the pocket supplement while the cited text of § 2153 appears in the hardbound volume
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- d. Cite form when the statutory text being cited is contained in a separate softbound **“Supplementary Pamphlet,”** rather than a pocket part supplement:

37-B M.R.S.A. § 606 (Pamph. 2021).	The text of § 606 appears in its entirety in the softbound pamphlet
37-B M.R.S.A. §§ 604-606 (2001 & Pamph. 2021).	The texts being cited of §§ 604 and 606 appear entirely in the hardbound volume while the text being cited of § 605 appears entirely in the softbound pamphlet

- e. Subsections and paragraphs of the *Maine Revised Statutes Annotated* should be cited as follows, using commas to separate nonconsecutive sections (subsections, paragraphs, etc.) and hyphens or en dashes to indicate consecutive sections (subsections, paragraphs, etc.):

17-A M.R.S.A. § 360(1)(A), (C) (Supp. 2021).

17-A M.R.S.A. § 402(1)(A), (4)(B-1) (Supp. 2021).

17-A M.R.S.A. § 402(1)(A)-(D), (4)(A) (Supp. 2021).

17-A M.R.S.A. § 403(1)(B) (2006).

17-A M.R.S.A. § 404(1)(C)(1)-(2), (2) (2006).

Note: Use the word “to” instead of a hyphen or en dash to cite to a consecutive range of sections, consistent with *The Bluebook* and *ALWD Guide*, when using a hyphen or en dash would create confusion.

18-C M.R.S.A. §§ 8-201 to -215 (2020).

Not: 18-C M.R.S.A. §§ 8-201-8-215 (2020).

- f. When citing consecutive sections or subsections, including when citing to an entire act, cite by inclusive section or subsection numbers, not “*et seq.*,” as follows:

37-B M.R.S.A. §§ 601-610 (2001 & Pamph. 2021).

-or-

Maine Uniform Trust Code, 18-B M.R.S.A. §§ 101-2119 (2020).

Not: 18-B M.R.S.A. §§ 101 *et seq.* (2020).

- g. Short forms:

When the full citation is, e.g.:

26 M.R.S.A. § 629-B(3) (2007).

Acceptable short forms to that exact same provision are as follows:

<i>Id.</i>	Identical statutory provision was cited in the immediately preceding citation
26 M.R.S.A. § 629-B(3).	Identical statutory provision has been cited previously, but not in the immediately preceding citation
§ 629-B(3).	Identical statutory provision has been cited previously, but not in the immediately preceding citation, <u>and</u> the title would be clear from the context

Acceptable short forms to *the same title and year/same hardbound, pocket supplement, or softbound pamphlet, but different section, subsection, or paragraph*, are as follows:

26 M.R.S.A. § 629-B(3) (2007).	Full citation
<i>Id.</i> § 629-B. <i>Id.</i> § 629-B(2). <i>Id.</i> § 629-B(2)-(3).	Title and section are cited in the immediately preceding citation, but the citation at issue is to: a different subsection, paragraph, or subparagraph within that section or; a more broadly or more narrowly focused provision in that section
<i>Id.</i> § 630.	Title is cited in immediately preceding citation, but citation is to a different section within that title
BUT: 26 M.R.S.A. § 642 (Supp. 2021).	Full cite is required, even when the immediately preceding citation is to a section in title 26, because the cited text appears in its entirety in the “Pocket Part” supplement, not in the 2007 hardbound volume

If a short form alternative is not listed here, provide the full citation form.

- h. When citing to a statute that is no longer in effect, cite as follows:

17 M.R.S.A. §§ 2651-2657 (1964), *repealed* by P.L. 1975, ch. 499, § 15 (effective May 1, 1976).

- i. When citing to a version of a statute that has since been modified by an amendment, cite as follows:

17-A M.R.S.A. § 107 (2006), *amended* by P.L. 2007, ch. 173, § 23 (effective Sept. 20, 2007).

3. *Citing to Maine Revised Statutes or Maine Revised Statutes Annotated in Commercial Electronic Databases*

When citing to Maine statutes that the writer retrieves from commercial electronic databases like Lexis or Westlaw, this guide newly (as of this 2021-2022 edition) recommends a citation form that is more simple and straightforward than what is stated in *The Bluebook* Rules 12.3.1(d), 12.5(a), and Table T1 and *ALWD Guide to Legal Citation* Rule 14. In the parenthetical information, the database is identified (but not the publisher) followed by the date on which the writer retrieved the statute from the database (instead of the “currency date” information that *The Bluebook* and *ALWD* require).

Examples are as follows:

Citing to the M.R.S. on Lexis	Citing to the M.R.S.A. on Westlaw
26 M.R.S. § 629-B (LEXIS Aug. 11, 2021).	26 M.R.S.A. § 629-B (Westlaw Aug. 11, 2021).

Note: If a writer wishes to include currency date information rather than the date of retrieval, that is an acceptable option, and including currency date information is preferred for scholarly writing, such as for law reviews and journals.

Currency date information is provided by the Lexis and Westlaw databases and is found at the top of the statute’s web page for Lexis and at the bottom of the statute’s web page on Westlaw. An example of this format is:

26 M.R.S.A. § 629-B (Westlaw through emergency legis. through the 2021 1st Reg. Sess. & 2021 1st Spec. Sess.).

Note: The currency date information shown above was taken from the following language shown on Westlaw:

Current with emergency legislation through the 2021 First Regular Session and 2021 First Special Session of the 130th Legislature. The First Regular Session convened December 2, 2020 and adjourned sine die March 30, 2021. The general effective date is June 29, 2021. The First Special Session convened April 28, 2021 and adjourned sine die July 19, 2021. The general effective date is October 18, 2021.

Note: For short cite forms of these statutes, follow the rules for short form citations of statutes discussed above in sections II(A)(1) and (2) of this guide, but also add the name of the database parenthetically for short forms other than “*id.*” For example:

§ 629-B (LEXIS).
§ 629-B (Westlaw).

B. Maine Revised Statutes: 1841 to 1954

1. Before their last complete revision in 1964, the Maine Revised Statutes were revised nine times from 1841 to 1954. Statutory provisions appearing in these earlier revisions were not set forth by title and section number, but by chapter and section number. Sections contained in these nine revisions should be cited by reference to chapter and section number and year of the revision as follows:

R.S. ch. 171, § 22 (1841).

R.S. ch. 133, § 14 (1857).

R.S. ch. 133, § 16 (1871).

R.S. ch. 133, § 16 (1883).

R.S. ch. 134, § 18 (1903).

R.S. ch. 135, § 18 (1916).

R.S. ch. 145, § 18 (1930).

R.S. ch. 134, § 18 (1944).

R.S. ch. 147, § 18 (1954).

2. Sections contained in a supplement to the 1954 revision should be cited as follows:

R.S. ch. 146, § 8 (Supp. 1961).

3. If for some reason citation cannot be made to one of these earlier revisions of the revised statutes, the statute should be cited by reference to the session law enacting it.

C. Commentary

Comments to Maine statutory provisions, with the abbreviation “cmt.” used in place of the term “comment,” should be cited as follows:

18-B M.R.S.A. § 1010 Unif. Trust Code Me. cmt. (2020).

17-A M.R.S.A. § 202 cmt. to former § 203 (2006).

11 M.R.S.A. § 8-1306 U.C.C. cmt. (2014).

D. Session Laws

Maine session laws should be cited by the year, chapter number, and, where applicable, the section number. Session laws are numbered in order as approved, beginning with reference to the odd-numbered year in which each newly elected legislature first meets to conduct business. Enactments passed in even-numbered years since 1920 are cited by reference to the preceding odd-numbered year. When the effective date of an enactment has special significance, it should be included.

1. Public Laws should be cited as follows:

P.L. 2009, ch. 402, § 18.

P.L. 2009, ch. 402, § 18 (emergency, effective June 15, 2009).

Note: The “emergency” reference would appear only when an amendment is enacted as emergency legislation, to take effect immediately upon the Governor’s signature or at some specified date before the constitutionally specified date for effectiveness of non-emergency legislation, which is ninety days after final adjournment of the legislative session in which the law was enacted.

2. Private and Special Laws should be cited as follows:

P. & S.L. 2007, ch. 45.

3. Resolves should be cited as follows:

Resolves 2007, ch. 183.

4. Constitutional Resolutions should be cited as follows:

Const. Res. 1977, ch. 6, *passed in 1978*.

[Referring to resolutions, as passed by the Legislature].

Const. Res. 1977, ch. 6, *approved in 1978*.

[Referring to resolutions, as approved by the electorate after passage by the Legislature. *See also* the cite form at section I.B.2. for adopted amendments to the Maine Constitution].

5. Legislative addresses by the Governor, the Chief Justice or others and proclamations of constitutional amendments should be cited by the year and page or pages of the Laws of Maine, as follows:

2009 Me. Laws 1499 (State of the Judiciary address of Chief Justice Leigh I. Saufley to 1st Reg. Sess. of 124th Legis.).

E. Revisor's Report

The annual Revisor's Report made by the Revisor of Statutes pursuant to the Maine Revised Statutes, Title 1, section 95, in the course of the update of the statutory database by that office appears in the annual publication of the Laws of the State of Maine. It should be cited by the year, chapter number, the section number, and section revised, as follows:

R.R. 2007, ch. 2, § 3, reallocating 12 M.R.S.A. § 6038, explanation.

F. Bills and Amendments to Bills

1. Legislative Documents

Legislative documents ("bills") should be cited by the legislative document number; the particular section of the bill, the summary, or the statement of fact, where appropriate; the session number of the legislature that considered the bill; and the year. The senate paper or house paper number assigned to the bill is omitted from the citation form both for brevity and because this number is not particularly helpful as a research device. Legislative documents should be cited as follows:

L.D. 1439 (124th Legis. 2009).

L.D. 1456, § 3 (124th Legis. 2009).

L.D. 1460, Summary (124th Legis. 2009).

L.D. 1989, Statement of Fact (110th Legis. 1982).

Include a pinpoint citation as follows:

L.D. 2464, Statement of Fact, § A-8, at 216 (115th Legis. 1992).

2. *Amendments*

A committee, Senate, or House amendment should be cited by the letter assigned to the amendment, the legislative document amended (and where appropriate the amendment being amended), the filing number of the amendment, the session number of the legislature that considered the amendment, and the year, as follows:

Comm. Amend. A to L.D. 1447, No. S-202 (124th Legis. 2009).

House Amend. A to L.D. 1447, No. H-521 (124th Legis. 2009).

Sen. Amend. A to Comm. Amend. A to L.D. 1434, No. S-272 (124th Legis. 2009).

G. Legislative Debate

1. Pages of the Maine Legislative Record ordinarily should be cited by reference to the volume number (where appropriate), page, and year. Starting in 1991, the page numbering differentiates between the Legislative Record for the House (H) and the Senate (S).

Legis. Rec. 745 (1943).

1 Legis. Rec. 655 (1979).

3 Legis. Rec. S-1856 (2d Reg. Sess. 2002).

2 Legis. Rec. H-1523 (2d Reg. Sess. 2006).

2. Some volumes of the Legislative Record contain debate for both a regular session and one or more special sessions. In such cases the debate at the special session(s) is repaginated.

Citation to debate in these volumes should include reference to the regular or special session during which the debate occurred, as follows:

3 Legis. Rec. S-1873 (2d Reg. Sess. 2002).

2 Legis. Rec. H-1100 (2d Spec. Sess. 2005).

H. Testimony Before the State Legislature

The preferred format for citing testimony before a Maine legislative committee should include the full subject matter title as stated on material to be cited, the L.D. number, the subcommittee name (if any), the committee name, the Legislature's number, the page number (if any), and the year of publication, with an explanatory parenthetical identifying the person testifying:

An Act to Update the Fair Credit Reporting Act Consistent with Federal Law: Hearing on L.D. 1410 Before the J. Standing Comm. on Ins. & Fin. Servs., 126th Legis. 3 (2013) (testimony of William Lund, Superintendent of the Bureau of Consumer Credit Protection).

I. Journals of the Senate and House

Pages of the Journal of the Senate of the State of Maine and the Journal of the House of Representatives of the State of Maine should be cited as follows:

Sen. Jour. 2577 (121st Legis. 2004).

House Jour. 2911 (123d Legis. 2008).

Copies of the journals are available at the State Law Library, the Secretary of State (Archives), and the office of the branch of the Legislature producing the particular journal.

J. Reports of Joint Standing Committees and Joint Select Committees of the Legislature

A study report of a joint standing committee or joint select committee of the Legislature should be cited by reference to the title of the report, page, and date of publication (or year if precise date is unavailable).

Long-term Care in Maine: A Progress Report of the Joint Standing Committee on Health and Human Services iii (Jan. 2000).

Final Report of the Joint Select Committee on Research, Economic Development, and the Innovation Economy 8 (Dec. 2006).

K. Reports and Documents of Legislative and Gubernatorial Commissions

The Legislature or Governor from time to time will establish special commissions or committees to study an area of law and to issue a report on their findings. Occasionally the Legislature will establish the commission, typically by private and special law, but provide for appointment of its members by the Governor or other person(s). Citations to reports and other documents of these special commissions should include the name of the commission, the title of the report or document, page, and date of publication (or year if precise date is unavailable).

Commission to Study the Promotion, Expansion, and Regulation of the Harness Racing Industry, Final Report to the 123d Legislature 1 (Dec. 2007).

Right to Know Advisory Committee, Second Annual Report to the 123d Legislature 10 (Jan. 2008).

L. Municipal Ordinances

A municipal ordinance that has been codified should be cited by reference to the municipality, code section or other subdivision, and the full date or year of the most recent version of the ordinance that, as with statutes, was in effect to govern the issues presented in the case or other legal writing. An ordinance that is uncodified should be cited by reference to the municipality, name of the ordinance, section or other subdivision (if applicable), and the date of the most recent version of the ordinance that was in effect to govern the issues presented.

1. Municipal ordinances found in print should be cited as follows:

Portland, Me., Code § 3-16 (Dec. 1, 2000).

2. Municipal ordinances found electronically should be cited as follows:

Lewiston, Me., Code of Ordinances § 82-32 (Mar. 9, 1995),
lewistonmaine.gov/114/City-Ordinances (last visited August 25, 2021).

Saco, Me., General Assistance Ordinance § 4.10 (July 16, 2020), Saco, Maine
website/Government/City Code Online/New Laws, ecode360.com/laws/SA1647 (last
visited Aug. 6, 2020).

Note: If the ordinance found electronically is an official version, it may be cited as though to a print source. However, it has been practice in Maine to provide the electronic information so that readers can more easily retrieve the ordinance.

Note: If the ordinance does not provide a date, include a “last visited” parenthetical at the end of the citation. One may optionally include a “last visited” parenthetical even if the ordinance does provide a date if doing so provides helpful information to the reader.

3. Acceptable short forms are as follows:

Codified ordinances:

<i>Id.</i>	Identical provision to that cited in the immediately preceding citation
<i>Id.</i> § 3-17.	Citation refers to a codified ordinance within the same title, chapter, or part as an ordinance cited in the immediately preceding citation, but to a different section within that title, chapter, or part
Portland, Me., Code § 3-16.	Ordinance cited previously, but not in immediately preceding citation
§ 3-16.	Ordinance cited previously, but not in immediately preceding citation, <u>and</u> the excluded citation information would be clear from the context

Uncodified ordinances:

<i>Id.</i>	Identical provision to that cited in the immediately preceding citation
Saco, Me., General Assistance Ordinance § 4.10.	Ordinance cited previously, but not in immediately preceding citation
General Assistance Ordinance § 12.1.	Ordinance cited previously, but not in immediately preceding citation, if the excluded citation information would be clear from the context

The use of “Me.” as an abbreviation here is deliberately inconsistent with the general rule to abbreviate “Maine” as “M.” for rules and statutes (e.g., “M.R.S.A.”). This is because the “Me.” in this context serves only to identify a particular geographic locale, not to indicate a rule of statewide applicability.

III. COURT OPINIONS AND DOCUMENTS

The *Uniform Maine Citations* format for Court Opinions generally follows *The Bluebook* rules B10 and R10 and *ALWD Guide to Legal Citation* Rule 12, except that the 2012 edition of the *Uniform Maine Citations* removed the need to provide a pincite in the parallel citation (the pincite to the Atlantic Reporter cite) for opinions of the Maine Supreme Judicial Court, issued on or after January 1, 1997, when the Law Court began to use a public domain citation (also known as the neutral citation) with numbered paragraphs. However, in contrast to prior editions, this edition of *Uniform Maine Citations* recommends that Maine practitioners do provide the pincite in a parallel citation when citing opinions from other jurisdictions, even when those jurisdictions utilize a citation format similar to the Maine public domain citation.

The following provides cite forms for published and unpublished court decisions. For published decisions, the citation format is exactly the same, whether the writer has found the opinion in the hardcopy print reporter or retrieved it from a commercial database, like Westlaw or Lexis.

Note: Starting with the 21st edition of *The Bluebook*, published July 2020, *The Bluebook* rules B6 and B10.1.2 permit legal writers to omit spaces between components of court reporter abbreviations in case citation in practitioner documents (not in citation in legal scholarship) “[i]f word limits” in, for example court filings, “are a consideration.” Practitioners may therefore, at their option, “close up” those citation forms, so the cite would be:

Carpenter v. United States, 585 U.S. ___, 138 S.Ct. 2206 (2018), rather than *Carpenter v. United States*, 585 U.S. ___, 138 S. Ct. 2206 (2018), or:

United States v. Berk, 614 F.Supp.2d 86 (D. Me. 2009), rather than *United States v. Berk*, 614 F. Supp. 2d 86 (D. Me. 2009).

Because this optional citation form is still new and unfamiliar to legal writers and readers alike, this *Uniform Maine Citations* guide continues to recommend that practitioners apply the traditional spacing in court reporter abbreviations, but recognizes that practitioners may opt to “close up” the spacing in those abbreviations when “word limits are a consideration.”

A. Federal Court Decisions

1. Supreme Court of the United States

- a. Decisions of the United States Supreme Court should be cited to the official reporter as follows:

Brendlin v. California, 551 U.S. 249 (2007).

Pinpoint citations should reference page numbers in the following style:

Brendlin v. California, 551 U.S. 249, 251 (2007).

Brendlin v. California, 551 U.S. 249, 251-53 (2007).

- b. Supreme Court decisions not yet reported with page numbers in the *United States Reports* should be cited to the *United States Reports* volume number that appears in the slip opinion and to an alternative source, in the following order of preference:

- i. Supreme Court Reporter:

Carpenter v. United States, 585 U.S. ___, 138 S. Ct. 2206 (2018).

Carpenter v. United States, 585 U.S. ___, 138 S. Ct. 2206, 2223 (2018).

- ii. United States Supreme Court Reports, Lawyers' Edition:

Tharpe v. Sellers, 583 U.S. ___, 199 L. Ed. 2d 424 (2018) (per curiam).

Tharpe v. Sellers, 583 U.S. ___, 199 L. Ed. 2d 424, 425 (2018) (per curiam).

- iii. A commercial database such as LEXIS or Westlaw for decisions not yet available in a print reporter, for example:

Adoptive Couple v. Baby Girl, No. 12-399, 570 U.S. ___, 2013 U.S. LEXIS 4916 (June 25, 2013).

United States v. Alvarez, No. 11-210, 567 U.S. ___, 2012 WL 2427808 (June 28, 2012).

United States v. Alvarez, No. 11-210, 567 U.S. ___, 2012 WL 2427808, at *7 (June 28, 2012).

United States v. Alvarez, No. 11-210, 567 U.S. ___, 2012 WL 2427808, at *7-8 (June 28, 2012).

United States v. Alvarez, No. 11-210, 567 U.S. ____, 2012 WL 2427808, at *7, *9 (June 28, 2012).

Note: the last three examples show the cite form with pinpoint citation.

- c. For citations to Supreme Court opinions reported in United States Reports prior to 1875 and other special Supreme Court citation forms, see *The Bluebook* table T1.1 or *ALWD Guide to Legal Citation* Rule 12.4(b)(4).

2. *United States Court of Appeals for the First Circuit*

- a. Reported First Circuit decisions should be cited as follows:

McCreath v. Holder, 573 F.3d 38 (1st Cir. 2009).

Pinpoint citations should reference page numbers in the following style:

McCreath v. Holder, 573 F.3d 38, 40 (1st Cir. 2009).

- b. Reported First Circuit decisions not selected for publication in the Federal Reporter, but appearing in the Federal Appendix, should be cited as follows:

Williams v. Techtronic Indus. of N. Am., Inc., 600 F. App'x 1, 1-2 (1st Cir. 2015).

- c. Unreported First Circuit decisions or decisions not yet reported in the Federal Reporter should be cited as follows, including the case docket number as it appears on the court document:

United States v. Ruiz-Huertas, No. 14-1038, 2015 U.S. App. LEXIS 11663, at *2, *4-6 (1st Cir. July 7, 2015).

Pearson v. United States, No. 13-1114, 2013 WL 6579000, at *1 (1st Cir. Oct. 2, 2013).

- d. First Circuit decisions in which a petition for certiorari has been filed should be cited as follows:

González-Bermúdez v. Abbott Lab'ys P.R. Inc., 990 F.3d 37 (1st Cir.), *petition for cert. filed* No. 21-138 (U.S. Aug. 2, 2021).

Note: Do not include the reference “*petition for cert. filed*” after the Supreme Court makes a disposition on the petition. Additionally, note that, consistent with *The Bluebook* and *ALWD Guide to Legal Citation*, the year of decision is not stated in the first parenthetical because it is the same year in which the petition for certiorari was filed.

- e. First Circuit decisions in which a petition for certiorari has been granted should be cited as follows:

Pharm. Rsch. & Mfrs. of Am. v. Concannon, 249 F.3d 66 (1st Cir. 2001), *cert. granted*, 122 S. Ct. 2657 (2002).

Note: Do not include the “*cert. granted*” information after the Supreme Court decides the case.

- f. First Circuit decisions in which a petition for certiorari has been denied should be cited as follows:

United States v. Azar, 881 F.3d 1, 5 (1st Cir. 2017), *cert. denied*, 138 S. Ct. 2593 (2018).

Note: Include the denial of certiorari information only when the First Circuit decision being cited is less than two years old or if this information is particularly important to the discussion.

- g. Ceremonial proceedings reported in the Federal Reports series should be cited as follows:

Presentation of Portrait: Honorable Frank M. Coffin, Proceedings, 892 F.2d LXXXIX (1989).

3. *United States District Court for the District of Maine*

- a. Decisions of the United States District Court reported in the Federal Supplement should be cited as follows:

United States v. Berk, 614 F. Supp. 2d 86 (D. Me. 2009).

Pinpoint citations should reference page numbers in the following style:

United States v. Berk, 614 F. Supp. 2d 86, 88 (D. Me. 2009).

- b. Decisions of the United States District Court reported in the Federal Rules Decisions should be cited as follows:

Trafford v. City of Westbrook, 256 F.R.D. 31 (D. Me. 2009).

- c. Unreported decisions, orders, or other actions of the United States District Court or decisions not yet reported in the Federal Supplement should be cited as follows, including the docket number of the case as it appears on the court document:

Calvary Chapel of Bangor v. Mills, No. 1:20-cv-00156-NT, 2020 U.S. Dist. LEXIS 81962 (D. Me. May 9, 2020).

Calvary Chapel of Bangor v. Mills, No. 1:20-cv-00156-NT, 2020 WL 2310913 (D. Me. May 9, 2020).

Angela Adams Licensing LLC v. Wal-Mart Stores, Inc., No. 2:11-cv-5-GZS, 2012 U.S. Dist. LEXIS (D. Me. May 18, 2012).

Me. Woods Pellet Co. v. W. World Ins. Co., No. 1:17-cv-00446-JCN, 2020 WL 3404728 (D. Me. June 19, 2020)

With pinpoint citation:

Calvary Chapel of Bangor v. Mills, No. 1:20-cv-00156-NT, 2020 U.S. Dist. LEXIS 81962, at *15-16 (D. Me. May 9, 2020).

Calvary Chapel of Bangor v. Mills, No. 1:20-cv-00156-NT, 2020 WL 2310913, at *7, *9 (D. Me. May 9, 2020).

Calvary Chapel of Bangor v. Mills, No. 1:20-cv-00156-NT, 2020 WL 2310913, at *4 n.10 (D. Me. May 9, 2020).

Note: In contrast to *The Bluebook* R10.8.1(a), include all numbers and letters in the docket number in the citation because they are part of the official case designation to identify the type of case and the specific District Court judge or United States Magistrate assigned, e.g., Chief Judge Jon D. Levy (L or JDL), Judge D. Brock Hornby (H or DBH), U.S. Magistrate Judge John C. Nivison (JCN), U.S. Magistrate Judge John H. Rich III (JHR), Judge George Z. Singal

(S or GZS), Judge Nancy Torresen (T or NT), Judge Lance E. Walker (LEW), and Judge John A. Woodcock, Jr. (W or JAW).

The docket number also identifies the court location, either by letter, i.e., Bangor (B) or Portland (P), or, more recently, through the first digit in the docket number, i.e., Bangor (1) or Portland (2).

4. *United States Bankruptcy Court for the District of Maine*

- a. Decisions of the United States Bankruptcy Court for the District of Maine published in the *Bankruptcy Reporter* (1979 to present) should be cited as follows:

In re Hutchins, 393 B.R. 257 (Bankr. D. Me. 2008).

Pinpoint citations should reference page numbers in the following style:

In re Hutchins, 393 B.R. 257, 259 (Bankr. D. Me. 2008).

- b. Unreported decisions and orders of the United States Bankruptcy Court for the District of Maine found in an electronic database should be cited (shown here with pinpoint citations) as follows:

Alley v. Saxon Mortg. Servs. (In re Alley), No. 09-21500, 2014 Bankr. LEXIS 2843, at *5 (Bankr. D. Me. June 30, 2014).

Alley v. Saxon Mortg. Servs. (In re Alley), No. 09-21500, 2014 WL 2987656, at *2 (Bankr. D. Me. June 30, 2014).

In re Chaney, No. 15-20725, 2016 WL 4446007, at *1, *3 (Bankr. D. Me. Aug. 23, 2016).

- c. Decisions of the United States Bankruptcy Appellate Panel for the First Circuit found in the *Bankruptcy Reporter* (1979-present) should be cited as follows:

Aja v. Emigrant Funding Corp. (In re Aja), 442 B.R. 857 (B.A.P. 1st Cir. 2011).

- d. Decisions of the United States Court of Appeals for the First Circuit regarding bankruptcy should be cited as follows:

Pratt v. Gen. Motors Acceptance Corp. (In re Pratt), 462 F.3d 14 (1st Cir. 2006).

B. Maine Supreme Judicial Court Decisions

The citation format for reported decisions of the Maine Supreme Judicial Court, sitting as the Law Court, varies depending on the date the decision was issued and thus, what reporters reported those decisions. The *basic* rules are summarized in the following chart, followed by the specific citation rules below:

Year Decision Was Issued	Full cite with pinpoint citation	Short cite (see below for additional forms)
On or after January 1, 1997 (see pp. 36-37 for rules)	<i>Estate of Hoch v. Stifel</i> , 2011 ME 24, ¶ 11, 16 A.3d 137.	<i>Hoch</i> , 2011 ME 24, ¶ 11, 16 A.3d 137.
On or after January 1, 1966, and before January 1, 1997 (see pp. 37-38 for rules)	<i>Nolette v. O’Neil</i> , 679 A.2d 1084, 1085 (Me. 1996).	<i>Nolette</i> , 679 A.2d at 1085.
On or after June 4, 1885, and before January 1, 1966 (see pp. 38-39 for rules)	<p>Provide a parallel cite, as follows, when available:</p> <p><i>Cook v. Colby Coll.</i>, 155 Me. 306, 310, 154 A.2d 169, 171 (1959).</p> <p><i>Baxter v. Moses</i>, 77 Me. 465, 474, 1 A. 350, 350 (1885).</p> <p>Provide a cite to only one reporter when a parallel citation is not available:</p> <p><i>Richardson v. Noble</i>, 77 Me. 390, 393 (1885).</p> <p><i>Knight v. Kidder</i>, 1 A. 142, 142-43 (Me. 1885).</p>	<p><i>Cook</i>, 155 Me. at 310, 154 A.2d at 171.</p> <p><i>Baxter</i>, 77 Me. at 474, 1 A. at 350.</p> <p><i>Richardson</i>, 77 Me. at 393.</p> <p><i>Knight</i>, 1 A. at 142-43.</p>
Before June 4, 1885 (see p. 39 for rules)	<i>Huse v. Brown</i> , 8 Me. 167, 169 (1831).	<i>Huse</i> , 8 Me. at 169.

1. *Supreme Judicial Court Sitting as the Law Court*

The Maine Supreme Judicial Court is referred to as the “Law Court” when sitting as an appellate court to hear and decide appeals.

- a. Law Court decisions issued **on or after January 1, 1997**, should be cited as follows:

Estate of Hoch v. Stifel, 2011 ME 24, 16 A.3d 137.

Saucier v. State Tax Assessor, 1998 ME 61, 708 A.2d 281.

Note: Maine Supreme Judicial Court opinions have been available online on the Judicial Branch’s website since January 1997. Court opinions issued on and after January 1, 1997, therefore include a parallel citation to the decision’s public domain citation, also called the medium-neutral citation. The public domain citation states the year the appeal was decided, the two-letter designation for the Maine Supreme Judicial Court (ME), and the sequential number of the decision. Thus, “1998 ME 61” indicates that *Saucier v. State Tax Assessor* was the sixty-first published decision issued by the Law Court in 1998.

- i. If the A.3d cite is not yet available, cite as follows, for example:

State v. Beckwith, 2015 ME 72, ___ A.3d ___.

Note: Law Court decisions use a series of hyphens, --- A.3d ---, rather than underlining in anticipation of decisions being made available on-line with hyperlink applications that may obscure sections of citations that are underlined.

- ii. Pinpoint citations should reference paragraph numbers assigned by the Law Court, but not the Atlantic Reporter page numbers (unlike the format stated in *The Bluebook* and *ALWD*), in the following style:

Estate of Hoch v. Stifel, 2011 ME 24, ¶ 11, 16 A.3d 137.

Estate of Hoch v. Stifel, 2011 ME 24, ¶¶ 11-13, 16 A.3d 137.

State v. Robbins, 2019 ME 138, ¶ 12, ___ A.3d ___. (if the A.3d cite is not yet available).

iii. Acceptable short forms are as follows:

<i>Id.</i>	Same decision and paragraph as that cited in immediately preceding citation
<i>Id.</i> ¶ 13.	Decision cited in immediately preceding citation, but different paragraph of opinion
<i>Hoch</i> , 2011 ME 24, ¶ 12, 16 A.3d 137.	Decision cited previously, but not in immediately preceding citation

iv. Footnotes should be cited as follows:

<i>Estate of Hoch v. Stifel</i> , 2011 ME 24, ¶ 10 n.2, 16 A.3d 137.	Citation to a single footnote only
<i>Estate of Hoch v. Stifel</i> , 2011 ME 24, ¶¶ 10 n.2, 12 nn.3-4, 16 A.3d 137.	Citation to multiple footnotes only
<i>Estate of Hoch v. Stifel</i> , 2011 ME 24, ¶¶ 10, 12 & n.3, 16 A.3d 137.	Citation to both the text of the opinion and to a footnote

b. Law Court decisions issued **on or after January 1, 1966, and before January 1, 1997**, should be cited as follows:

Nolette v. O’Neil, 679 A.2d 1084 (Me. 1996).

i. Pinpoint citations should reference page numbers in the following style:

Nolette v. O’Neil, 679 A.2d 1084, 1085 (Me. 1996).

ii. Acceptable short forms are as follows:

<i>Id.</i>	Same decision and page as that cited in immediately preceding citation
<i>Id.</i> at 1086.	Decision cited in immediately preceding citation, but different page
<i>Nolette</i> , 679 A.2d at 1085.	Decision cited previously, but not in immediately preceding citation

iii. Footnotes should be cited as follows:

Nolette v. O’Neil, 679 A.2d 1084, 1086 n.2 (Me. 1996).

c. Law Court decisions issued **on or after June 4, 1885, and before January 1, 1966** (215 A.2d 919 (Me. 1966)), should be cited, with parallel citations when possible, as follows:

Cook v. Colby Coll., 155 Me. 306, 154 A.2d 169 (1959).

i. Pinpoint citations should reference page numbers in *both* reporters as follows:

Cook v. Colby Coll., 155 Me. 306, 310, 154 A.2d 169, 171 (1959).

ii. Acceptable short forms are as follows:

<i>Id.</i> , 154 A.2d at 171.	Decision cited in the immediately preceding citation at the same pincite page in both reporters. <u>Note:</u> <i>Id.</i> may be used only to refer to the first reporter in a parallel citation. For Law Court decisions between 1885 and 1966, the second part of the parallel citation must always include the reporter and pinpoint citation.
<i>Id.</i> , 154 A.2d at 173.	Decision cited in the immediately preceding citation at the same page of the first reporter, but at different page in the second reporter
<i>Id.</i> at 313, 154 A.2d at 172.	Decision cited in the immediately preceding citation, but at different pincite page(s)
<i>Cook</i> , 155 Me. at 310, 154 A.2d at 171.	Decision cited previously, but not in the immediately preceding citation

- iii. When parallel citation is not available, cite to the reporter in which the decision is reported, as follows:

Richardson v. Noble, 77 Me. 390, 393 (1885).

Knight v. Kidder, 1 A. 142, 142-43 (Me. 1885).

Note: See chart on page 32 for short cite forms when parallel citation is unavailable.

- d. Law Court decisions issued **before June 4, 1885**, should be cited as follows:

Huse v. Brown, 8 Me. 167, 169 (1831).

- e. *Per Curiam* Law Court decisions

A “per curiam” decision, that is, a decision issued by the Law Court as a whole, or the panel of justices sitting on the particular appeal, and not signed by a particular justice, should be cited as follows:

Labonte v. Thurlow, 2009 ME 68, ¶ 7, 974 A.2d 914 (per curiam).

- f. Law Court Memoranda of Decision

The Supreme Judicial Court has adopted M.R. App. P. 12(c), which addresses decisions issued by the Law Court. This Rule notes that a memorandum of decision does not establish precedent. The supporting advisory notes indicate that a memorandum of decision should not be cited as precedent in legal briefs, memoranda, or judicial opinions. Rule 12(c) replaced the Court’s “Administrative Order in Regard to Memoranda of Decision” dated February 9, 1989 (No. SJC-114). Rule 12(c) is discussed in detail in the August 2004 Advisory Note supporting adoption of Rule 12(c), which may be found at Maine Judicial Branch website/Rules.

A memorandum of decision has a separate citation format and should be cited as follows:

In re Nickayla P., Mem-09-141 (Aug. 20, 2009).

- g. Law Court appeals that have not been decided should be cited by reference to the Law Court docket number and the date the appeal was docketed in the Law Court, as follows, for example:

State v. Bailey, No. Pen-09-152 (Me. Mar. 18, 2009).

- h. A Law Court decision in which a petition for certiorari has been filed should be cited, if the decision is less than two years old, as follows, for example:

State v. Daly, 2021 ME 37, 254 A.3d 426, *petition for cert. filed* No. 21-5553 (U.S. Sept. 3, 2021).

Note: Do not include the reference “*petition for cert. filed*” after the Supreme Court makes a disposition on the petition.

- i. A Law Court decision in which a petition for certiorari has been granted, but the appeal has not been decided, should be cited as follows, for example:

Camps Newfound/Owatonna, Inc. v. Town of Harrison, 655 A.2d 876 (Me. 1995), *cert. granted*, 116 S. Ct. 1040 (1996).

- j. A Law Court decision in which a petition for certiorari has been denied should be cited as follows:

State v. Limary, 2020 ME 83, 235 A.3d 860, *cert. denied*, 141 S. Ct. 601 (2020).

Note: Reference a denial of certiorari only when the Law Court decision being cited is less than two years old or when this information is particularly important to the discussion.

- k. A Law Court decision from which an appeal has been dismissed should be cited as follows, for example:

Seaborne v. Cnty. Comm’rs of Washington Cnty., 514 A.2d 1203 (Me. 1986), *appeal dismissed*, 108 S. Ct. 1002 (1988).

Note: Include the information about the appeal’s dismissal only when the Law Court decision being cited is less than two years old or when this information is particularly important to the discussion.

- l. A Law Court decision that has been affirmed by the United States Supreme Court should be cited as follows:

S.D. Warren Co. v. Bd. of Env't Prot., 2005 ME 27, 868 A.2d 210, *aff'd*, 547 U.S. 370 (2006).

State v. Moulton, 481 A.2d 155 (Me. 1984), *aff'd*, 474 U.S. 159 (1985).

- m. A Law Court decision that has been vacated by the United States Supreme Court should be cited as follows:

State v. Patten, 436 A.2d 387 (Me. 1981), *vacated*, 457 U.S. 1114 (1982).

- n. A Law Court decision that has been modified or amended on reconsideration should be cited as follows:

Me. Cent. R.R. Co. v. Halperin, 379 A.2d 980 (Me. 1977), *modified*, 381 A.2d 8 (Me. 1977).

In re 2003 Apportionment of the State Senate & U.S. Cong. Dists., 2003 ME 86, 827 A.2d 844, *amended by* 2004 ME 55, 846 A.2d 995 (per curiam).

2. *Sentence Review for Propriety*

“A sentence of any length may be appealed directly as a matter of right when the defendant claims that the sentence is illegal, imposed in an illegal manner, or beyond the jurisdiction of the court, and the illegality appears plainly in the record.” *State v. Schmidt*, 2010 ME 8, ¶ 5, 988 A.2d 975. However, on direct appeal, the Law Court reviews only the legality, not the propriety, of a sentence. *Id.* Since 1989, review of sentences for propriety, usually involving a challenge to the length of the sentence, has been subject to a separate discretionary review process before the Sentence Review Panel pursuant to M.R. App. P. 20. Decisions of the Law Court following reference to the Court by the Sentence Review Panel are treated and cited like any other Law Court opinion. Before 1989, sentence review for propriety was conducted by the Appellate Division of the Supreme Judicial Court.

- a. Decisions of the former Appellate Division of the Supreme Judicial Court, which are not reported, should be cited as follows:

State v. Anderson, Nos. AD-78-37, 78-40 (Me. App. Div. June 30, 1980).

- b. Decisions of the Sentence Review Panel of the Supreme Judicial Court, which are not reported, should be cited as follows:

State v. Lakin, No. SRP-05-411 (Me. Sent. Rev. Panel Dec. 19, 2005).

State v. Joubert, No. SRP-91-11 (Me. Sent. Rev. Panel Mar. 5, 1990) (motion for reconsideration denied Apr. 16, 1991).

3. *Supreme Judicial Court Sitting Other Than as the Law Court*

Citation to decisions of the Supreme Judicial Court when not sitting as the Law Court depends on the matter before it:

a. *Opinion of the Justices*

Opinions issued pursuant to article VI, section 3, of the Maine Constitution are the opinions of the justices individually; however, the document responding to the article VI, section 3, question is called the *Opinion of the Justices*. It should be cited as follows:

- i. For opinions issued since 2001:

Opinion of the Justices, 2004 ME 54, 850 A.2d 1145.

- ii. For opinions issued from 1966 to 2001:

Opinion of the Justices, 709 A.2d 1183 (Me. 1997).

- iii. For opinions issued from 1885 to 1966:

Opinion of the Justices, 155 Me. 30, 152 A.2d 81 (1959).

- iv. For opinions issued prior to 1885:

Opinion of the Justices, 7 Me. 483 (1830).

b. *Judicial Disciplinary Proceedings*

- i. Decisions of the Supreme Judicial Court in original proceedings involving judicial discipline prior to 2004 should be cited as follows:

In re Ross, 428 A.2d 858 (Me. 1981).

- ii. For decisions issued after 2003:

In re Nadeau, 2007 ME 21, 914 A.2d 714.

c. *Attorney Disciplinary and Bar Admission Proceedings*

Prior to January 1982, the docket number used by the Supreme Judicial Court to identify attorney disciplinary and bar admission proceedings was “SJC-[No.]” This form was thereafter replaced by “BAR-[year]-[No.]”

- i. Decisions of a single justice of the Supreme Judicial Court, that are not reported, should be cited as follows:

Bd. of Overseers of the Bar v. Washburn, SJC-53-15 (Jan. 5, 1981) (Roberts, J.).

Bd. of Overseers of the Bar v. Powers, BAR-97-11 (July 23, 1998) (Dana, J.).

- ii. Decisions of a single justice of the Supreme Judicial Court, relative to these original proceedings and that are reported in the *Maine Manual on Professional Responsibility*, should be cited as follows:

Bd. of Overseers of the Bar v. Condon, BAR-6-3, 2 *Maine Manual on Professional Responsibility* SJ-755 (Dec. 27, 2006) (Dana, J.).

- iii. Appeals from single justice decisions in attorney admission and discipline matters are heard by the Supreme Judicial Court, sitting as the Law Court, *see Bd. of Overseers of the Bar v. Condon*, 2008 ME 24, 940 A.2d 1065 (per curiam), and should be cited in the same manner as Law Court opinions.

d. *Other Decisions of the Supreme Judicial Court:*

The Supreme Judicial Court has original jurisdiction to hear and decide some other matters, including original actions reapportioning state legislative and congressional districts and appeals from proceedings when the Maine House of

Representatives or the Senate reapportions itself. Decisions in such matters should be cited as follows:

For direct reapportionment:

In re 2003 Apportionment of the State Senate & U.S. Cong. Dists., 2003 ME 86, 827 A.2d 844, *amended by* 2004 ME 55, 846 A.2d 995 (per curiam).

For reapportionment appeals:

In re 2003 Legislative Apportionment of the House of Representatives, 2003 ME 81, 827 A.2d 810.

4. *Ceremonial Proceedings*

Ceremonial proceedings reported in the *Maine Reporter* should be cited as follows:

Opening Ceremonies to Commemorate the Bicentennial of the United States Constitution, Me. Rptr. 522-536 A.2d CCCXLIII (1988).

5. *Oral Argument Recordings, Transcripts, and Summaries*

Oral arguments before the Law Court are recorded, and most oral arguments are streamed live through the Judicial Branch website. There is no recent practice of the Law Court preparing official or unofficial written transcripts of oral arguments, but for a period of time in the 19th century, Reporters of Decisions prepared and published summaries of the arguments and the briefs immediately preceding the Court's opinions in the Maine Reports.

- a. Citations to audio recordings of oral arguments before the Law Court should only be made if no written transcript is available. Citations to audio recordings of oral arguments should be as follows:

Oral Argument at 11:38 to 12:54, *Estate of Hoch v. Stifel*, 2011 ME 24, 16 A.3d 137 (No. Fra-09-537).

When a publicly-accessible URL of the audio recording is available, indicate the URL pursuant to *The Bluebook* R18 and *ALWD Guide to Legal Citation* R30.

- b. Citations to summaries of arguments prepared by the Reporter of Decisions should be as follows:

Summary of Plaintiff's Argument, *Brown v. Weymouth*, 36 Me. 414, 415 (1853).

Note: In many opinions from the 1800s, the reporters of the time included summaries of arguments made to the court. Researchers seeking to cite to opinions need to be cautious to avoid reference to summaries of arguments.

C. Maine Trial Court Decisions

1. Superior Court

- a. Decisions of the Maine Superior Court published on LEXIS or Westlaw should be cited as follows:

Robbins v. Ranjini, No. CV-04-151, 2006 Me. Super. LEXIS 239 (Nov. 27, 2006). [example without pincite]

Robbins v. Ranjini, No. CV-04-151, 2006 Me. Super. LEXIS 239, at *2 (Nov. 27, 2006). [example with pincite to one page]

Barnard v. Smith, No. CV-12-04, 2013 WL 8845029 (Me. Super. Ct. Feb. 3, 2013). [example without pincite]

Barnard v. Smith, No. CV-12-04, 2013 WL 8845029, at *1-2, *4 (Me. Super. Ct. Feb. 3, 2013). [example with pincite to multiple pages]

Note: The docket number (or the “case number,” which is the term used in the Odyssey case management system, the eFiling system to which Maine courts began transitioning in fall 2020) in the citation should be exactly the same as the combination of letters and numbers that appears in the caption of the decision being cited. Letter abbreviations appearing in the docket number (or case number) may include CV or CIV (civil), CR (criminal), RE (real estate), AP (appeal), and FM (family matters).

- b. The acceptable short forms, with pincites, are as follows:

Id. at *2.

Robbins, 2006 Me. Super. LEXIS 239, at *2.

Barnard, 2013 WL 8845029, at *2.

- c. Decisions available in a slip opinion should be cited as follows:

French v. Stanley, RE-16-26, slip op. at 3 (Me. Super. Ct., Pen. Cnty., Aug. 23, 2016).

Note: Page citations should be added, e.g., “slip op. at 5,” when available and appropriate for use.

- d. The first time the Superior Court is referenced in text, as opposed to in a citation, it should be referenced as follows:

“ . . . the Superior Court (Lincoln County, *Bradford, J.*)”

Note: If the court has two or more Justices with the same last name, include the first initial of the Justice being identified. This practice contrasts with *The Bluebook* R9 which recommends including the judge’s full first name:

“ . . . the Superior Court (Penobscot County, *A. Murray, J.*)”

“ . . . the Superior Court (Washington County, *R. Murray, J.*)”

2. District Court

- a. Decisions of the Maine District Court should be cited as follows:

HICA Educ. Loan Corp. v. Samojla, No. CV-10-141 (Me. Dist. Ct., Rockland, May 16, 2013).

Note: The docket number (or the “case number,” which is the term used in the Odyssey case management system, the eFiling system to which Maine courts began transitioning in fall 2020) in the citation should be exactly the same as the combination of letters and numbers that appears in the caption of the decision being cited.

- b. Decisions of the Maine District Court in criminal matters before July 1, 2015, should be cited as follows:

State v. Labbe, No. 08-CR-639 (Me. Dist. Ct., Skowhegan, Oct. 14, 2008).

- c. The first time the District Court is referenced in the text of an opinion or other legal writing, it should be referenced as follows:

“ . . . the District Court (Bangor, *Gunther, J.*)”

Note: If the court has two or more Judges with the same last name, include the first initial of the Judge being identified. This practice contrasts with *The Bluebook* R9 which recommends including the judge’s full first name:

“ . . . the District Court (Springvale, *D. Driscoll, J.*)”
“ . . . the District Court (Augusta, *S. Driscoll, J.*)”

3. *Unified Criminal Dockets*

Effective July 1, 2015, case management of all criminal cases is managed in unified criminal dockets on a county-wide basis presided over by Superior Court Justices and District Court Judges.

- a. Decisions of Unified Criminal Dockets available on an electronic database should be cited as follows:

State v. Lore, No. CUMCD-CR-2019-05037, 2020 WL 1652724, at *2-3 (Me. Super. Ct. Mar. 2, 2020).

State v. Ali, No. CUMCD-CR-16-4254, 2017 Me. Super. LEXIS 148, at *5 (May 23, 2017).

- b. Decisions of Unified Criminal Dockets not available on an electronic database should be cited as follows:

State v. Savino, No. CUMCD-CR-2014-08181 Unified Criminal Docket (Cumberland Cnty., Apr. 17, 2015).

- c. The first time the trial court is referenced in the text of an opinion or other legal writing, it should be referenced as follows:

“ . . . the trial court (Penobscot County, *A. Murray, J.*)”

- c. Subsequent references to Unified Criminal Docket courts can be to “the trial court” or just “the court.” The court should not be referred to as the District Court or the Superior Court.

4. *Specialized Courts*

Opinions or orders by specialized courts like the Treatment Courts, Juvenile Court, and Family Division are part of the general docket for the trial court and should be cited as opinions of the Maine Superior Court or Maine District Court, whichever is appropriate, as follows [hypothetical cases]:

State v. Smith, [add specific docket number] (Me. Super. Ct., And. Cnty., July 29, 2013).

Doe v. Doe, [add specific decision number] (Me. Dist. Ct., Portland, July 29, 2013).

5. *Business and Consumer Court*

The Business and Consumer Docket is a separate part of the trial courts. Decisions of the Business and Consumer Court should be cited as follows:

Fournier v. Flats Indus., Inc., No. BCDWB-CV-2020-32, 2021 WL 3700683, at *2 (Me. B.C.D. Aug. 12, 2021).

Pike Indus., Inc. v. City of Westbrook, No. BCD-AP-09-31, 2013 Me. Bus. & Consumer LEXIS 3, at *7 (Apr. 8, 2013).

Note: The docket number (or the “case number,” which is the term used in the Odyssey case management system, the eFiling system to which Maine courts began transitioning in fall 2020) in the citation should be exactly the same as the combination of letters and numbers that appears in the caption of the decision being cited.

D. Probate Court

There are sixteen Probate Courts, one for each Maine county. Probate Court decisions may be appealed to the Supreme Judicial Court on matters of law, but the Probate Court is under county jurisdiction, not under the state court system.

a. Decisions of the Probate Court should be cited as follows:

In re Guardianship of Virgil T., Ken. Cnty. Prob. Ct. [add specific docket number which may vary by county] (full date).

[This is a hypothetical case name not reflecting an actual case, which may have confidential aspects.]

- b. When a Probate Court is referenced in the text of an opinion or other legal writing, it should be referenced the first time it appears in the text as follows:

“. . . the Piscataquis County Probate Court (*Austin, J.*)”

E. Court Documents, Transcripts, and Records

When citing in a practitioner document to court documents, transcripts, and records filed in the same case, abbreviate the titles of those documents, and cite to a paragraph or page (the pincite). The preferred practice in Maine is to enclose the entire citation in parentheses, as shown below, although enclosing the citation in parentheses is now optional, consistent with *Bluebook* and *ALWD* practice. If the citation serves as a citation sentence, place a period after the paragraph or page within the parentheses; if the citation serves as a clause, omit the period and place within the punctuation for the pertinent textual clause. If necessary to avoid confusion, include the date that the document was prepared.

After a full citation to a court document is provided, the author may use a short cite form to reference that document in subsequent citations if doing so will not confuse a reader. For instance, after citing in full the first time to (Pl.’s Opp’n to Def.’s Mot. Summ. J. 12.), the author could cite to that document as (Pl.’s Opp’n 14.) as long as that short cite creates no ambiguity. Additionally, “*id.*” may be used as a short cite form to reference court documents, but only if significant space will be saved by doing so and that document was cited in the immediately preceding citation. Thus, one would cite to (R. 72.), even if the immediately preceding cite is (R. 72.), rather than using “*id.*” because significant space is not saved.

1. Pleadings

Plaintiff’s Complaint, paragraph 9	(Pl.’s Compl. ¶ 9.)
Defendant’s Answer, paragraph 6	(Def.’s Ans. ¶ 6.)
Defendant’s Counterclaim, paragraph 13	(Def.’s Countercl. ¶ 13.)

2. Motions

Motion to Dismiss, paragraph 3	(Mot. Dismiss ¶ 3.)
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Defendant’s Motion to Suppress, page 8	(Def.’s Mot. Suppress 8.)
Plaintiff’s Motion in Limine, page 4	(Pl.’s Mot. Lim. 4.)
3. Transcripts	
Motion Transcript, page 17, April 25, 2009	(Mot. Tr. 17 (Apr. 25, 2009).)
Sentencing Transcript, page 2	(S. Tr. 2.)
4. Summary Judgment Documents	
Plaintiff’s Opposition to Defendant’s Motion for Summary Judgment, page 12	(Pl.’s Opp’n to Def.’s Mot. Summ. J. 12.)
Supporting Statement of Material Facts, paragraph 7	(Supp.’g S.M.F. ¶ 7.)
Opposing Statement of Material Facts, paragraph 12	(Opp. S.M.F. ¶ 12.)
5. Supporting Documents	
Affidavit of James Kane, paragraphs 1-2	(Kane Aff. ¶¶ 1-2.)
Deposition of Sheila Dennison, page 23	(Dennison Dep. 23.)
Defendants’ Interrogatory, number 2	(Defs.’ Interrog. No. 2.)
6. Appellate Documents	
Petitioners’ Brief, page 33	(Pet’rs’ Br. 33.)

Respondent’s Brief, page 12	(Resp’t’s Br. 12.)
Appellant’s Brief, page 6	(Blue Br. 6.)
Appellee’s Brief, page 12	(Red Br. 12.)
Appendix, page 85	(A. 85.)
Appendix B, page 9	(B App. 9.)
Appendix III, page 9	(III App. 9.)
Record, page 73	(R. 73.)

7. Exhibits in Any Court Document

Exhibit A	(Ex. A.)
Plaintiff’s Exhibit B, page 2	(Pl.’s Ex. B, at 2.)
Defendant’s Exhibit C, paragraph 9	(Def.’s Ex. C, ¶ 9.)

8. When citing to court documents filed in a different case, in non-practitioner documents, or any time the case to which the document relates might be unclear, add a comma followed by a citation to that case and the docket number, as follows:

Brief for Petitioner at 33, *Camps Newfound/Owatonna, Inc. v. Town of Harrison*, 520 U.S. 564 (1997) (No. 94-1988).

Brief for Respondent at 12, *Camps Newfound/Owatonna, Inc. v. Town of Harrison*, 520 U.S. 564 (1997) (No. 94-1988).

IV. MAINE COURT RULES AND ADMINISTRATIVE ORDERS

The *Uniform Maine Citations* format for Maine court rules generally follows *The Bluebook* Rule 12.9.3 and *ALWD Guide to Legal Citation* Rule 16.

A. *Location and Citation of Maine Court Rules and Advisory Notes*

1. Current versions of all rules promulgated by the Maine Supreme Judicial Court appear on the Maine Judicial Branch website. These include court procedural rules and rules that govern judges, lawyers, and guardians ad litem.

The website includes the complete, current rules as well as advisory notes or reporter's notes and posts recent amendments for:

- The Maine Rules of Civil Procedure
- The Maine Rules of Unified Criminal Procedure
- The Maine Rules of Evidence
- The Maine Rules of Electronic Court Systems
- The Maine Rules of Appellate Procedure
- The Maine Rules for Guardians Ad Litem
- The Maine Code of Judicial Conduct
- The Maine Bar Rules
- The Maine Rules of Professional Conduct

The website also includes the complete, current rules for:

- The Maine Rules of Probate Procedure
- The Maine Rules of Small Claims Procedure
- The Maine Rules of the Committee on Judicial Conduct (formerly the Committee on Judicial Responsibility and Disability)
- The Maine Rules for Lawyers' Fund for Client Protection
- The Maine Bar Admission Rules
- The Maine Rules for the Maine Assistance Program for Lawyers
- The Rules for the Maine Civil Legal Services Fund Commission

Reporter's notes are the notes that support original promulgation of the rule. Advisory committee's notes usually indicate an amendment recommended by a Court advisory committee. Advisory notes may indicate a rule developed by the Court itself, although the distinction between advisory committee's notes and advisory notes is not always clear.

2. Citing to Maine Court Rules

The Maine Judicial Branch website, under the Rules & Orders tab located at <https://www.courts.maine.gov/rules/index.html>, is the most up-to-date source and thus the primary citation source for these materials. These rules, published as a PDF file, may be cited as though to a print version. Rules are also published annually, with some recent advisory notes, in the various print publications: *Maine Court Practice Rules* (Tower) and *Maine Court Ethics Rules* (Tower), official publications of the Maine Judicial Branch, and *West's Maine Rules of Court Annotated* (Thomson Reuters).

Note: Citation to specific rules currently in effect and general citation to reporter's notes or advisory notes for a particular rule need not include any date or source indicator with the rule citation.

For citation to hardcopy print sources:

- Reporter's notes, advisory committee's notes, and advisory notes for Rules 1 through 93 of the Maine Rules of Civil Procedure from their 1958 promulgation through July 2019, appear in 3A Harvey & Merritt, *Maine Civil Practice* (3d, 2020-2021 ed. 2020). Similar rules adoption or amendment notes from 1958 through 2007 for Rules 1 through 92 appear in Maine State Bar Association, *The Maine Rules of Civil Procedure with Advisory Committee Notes and Practice Commentary* (2008). Neither publication includes the Family Division Rules (Civil Rules 100-127), adopted effective January 1, 2009.
- Reporter's notes, advisory committee's notes, and advisory notes for the Maine Rules of Evidence from their 1976 promulgation through 2006 appear in Field & Murray, *Maine Evidence* (6th ed. 2007).
- Reporter's notes, advisory committee's notes, and advisory notes for the Maine Rules of Appellate Procedure from their 2001 promulgation through June 2018 appear in Alexander, *Maine Appellate Practice* (5th ed. 2018).

Other less comprehensive print sources for reporter's notes and advisory notes are addressed in the discussion of the individual rules.

3. When citing to an order of the Supreme Judicial Court amending a rule, cite as:

2020 Me. Rules 02 (amending M.R. Civ. P 90(b) effective May 15, 2020).

4. When citing to a rule that is no longer in effect because the rule has since been amended, it is common practice to include a footnote to the citation that indicates to the reader that a prior version of the rule is being cited and the date that the rule was later amended, abrogated, etc. Example:

[in the body of the document] M.R. Civ. P. 52(a).¹

¹ M.R. Civ. P. 52(a) was amended after the motion at issue in this matter was filed. *See* 2015 Me. Rules 15 (amending M.R. Civ. P. 52 effective Sept. 1, 2015).

5. For citing to rules that have since been abrogated or repealed, see examples in the subsections below.

B. Maine Rules of Civil Procedure

Using the Maine Rules of Civil Procedure as a general example of citation form for rules and supporting notes, suggested citation practice follows:

1. Maine Rules of Civil Procedure currently in effect should be cited as follows:

M.R. Civ. P. 26(b)(4)(A)(i).

2. Reporter's and advisory notes to the Maine Rules of Civil Procedure should be cited as follows:

M.R. Civ. P. 12 reporter's notes.

3. Reporter's notes, specific advisory committee's notes, and advisory notes retrieved from the Judicial Branch website may be cited as follows instead of in the form shown in B.2. above:

M.R. Civ. P. 5 advisory note to 2018 amend., July 2018, Me. Judicial Branch website/rules/rules-civil.

4. Advisory committee's notes to amendments to the Maine Rules of Civil Procedure also appear in both the *Maine Reporter to 2007* and in *Maine Civil Practice*. Citation may be made to either of those sources.

M.R. Civ. P. 68 advisory committee's note to 1967 amend., Dec. 1967, 3A Harvey & Merritt, *Maine Civil Practice* 547 (3d, 2020-2021 ed. 2020).

M.R. Civ. P. 64 advisory notes to 2013 amend., Jan. 2013, 3A Harvey & Merritt, *Maine Civil Practice* 537 (3d, 2020-2021 ed. 2020).

M.R. Civ. P. 33(a) advisory committee's note to 1981 amend., Me. Rptr., 428-433 A.2d LII.

M.R. Civ. P. 5 advisory committee's note to 2001 amend., Me. Rptr., 770-777 A.2d XXXII.

C. Maine Rules of Business and Consumer Docket Procedure [Abrogated]

These rules, promulgated in 2008, were abrogated effective September 1, 2014. They have been replaced by chapter XIV of the Civil Rules. Citation to an abrogated rule should include the date of the most recent official source in which the cited rule appears and the date of repeal, as follows:

M.R. BCD P. 2.5 (2008) (repealed 2014).

D. Maine Rules of Unified Criminal Procedure

The Maine Judicial Branch adopted the Maine Rules of Unified Criminal Procedure to replace the Maine Rules of Criminal Procedure and/or prior Administrative Orders regarding proceedings in Unified Criminal Dockets. The Maine Rules of Unified Criminal Procedure became effective by county on a phased-in schedule in the first half of 2015, and applied in all counties as of July 1, 2015.

1. Maine Rules of Unified Criminal Procedure currently in effect should be cited as follows:

M.R.U. Crim. P. 16(b)(2).

2. Committee advisory notes to the Maine Rules of Unified Criminal Procedure as originally promulgated should be cited as follows:

M.R.U. Crim. P. 5 committee advisory note, Dec. 2014.

-or-

M.R.U. Crim. P. 5 committee advisory note, Dec. 2014, Me. Judicial Branch website/rules.index.

3. Maine Rules of Criminal Procedure [Abrogated]

- a. Maine Rules of Criminal Procedure, now abrogated, should be cited as follows, providing the date of the most recent official source in which the cited rule appears and the date of repeal:

M.R. Crim. P. 16(b)(2)(A) (2014) (repealed 2015).

- b. The Judicial Branch website publishes the Maine Rules of Unified Criminal Procedure, which have completely replaced the former Maine Rules of Criminal Procedure. However, the Maine Rules of Unified Criminal Procedure with Advisory Notes, published on the website, include advisory notes both to the Maine Rules of Unified Criminal Procedure and to amendments to the former Maine Rules of Criminal Procedure after their adoption in 1965.

Reporter's and advisory notes to the now-abrogated Maine Rules of Criminal Procedure should be cited as follows:

M.R. Crim. P. 35 (repealed 2015) reporter's notes.

-or-

M.R. Crim. P. 5 (repealed 2015) advisory committee's note 1974, Me. Judicial Branch website/rules/index.

- c. Advisory committee's notes to amendments to the now abrogated Maine Rules of Criminal Procedure also appear in the *Maine Reporter* to 2007. Advisory committee's notes up to 1995 appear in *Maine Criminal Practice*. If citing to notes located in one of the following print sources, cite as though citing to a print source, rather than the website source discussed in above, as follows:

M.R. Crim. P. 4(a) (repealed 2015) advisory committee's notes to 2001 amend., Me. Rptr., 762-769 A.2d LXIV.

M.R. Crim. P. 5(b) (repealed 2015) advisory committee's note to 1994 amend., Feb. 1994, 1 Cluchey & Seitzinger, *Maine Criminal Practice* II-51 (1994).

M.R. Crim. P. 39D(f) (repealed 2015) Supreme Judicial Court notes to 1987 amend., Me. Rptr., 510-521 A.2d XXXVIII.

M.R. Crim. P. 39D(f) (repealed 2015) Supreme Judicial Court note to 1987 amend., Feb. 1987, 2 Cluchey & Seitzinger, *Maine Criminal Practice* VII-175 (1992).

- d. The Maine Rules of Unified Criminal Procedure with Advisory Notes do not include notes regarding rules that had been abrogated before the adoption of the Maine Rules of Unified Criminal Procedure. For Reporter's Notes and commentary to the 1965 adoption of the Maine Rules of Criminal Procedure, see Glassman, *Maine Practice: Rules of Criminal Procedure Annotated* (1967).

E. Uniform Criminal Docket Local Rules of Procedure [Abrogated]

These Local Rules were abrogated effective January 1, 2015. Citation should provide the date of the most recent official source in which the cited rule appears and the date of repeal.

U.C.D.R.P. – Bangor 15(a) (2014) (repealed 2015).

U.C.D.R.P. – Portland 27(a) (2014) (repealed 2015).

F. Maine Rules of Evidence

1. Maine Rules of Evidence, which were restyled effective January 1, 2015, and which replaced the Maine Rules of Evidence in effect prior to that date, should be cited as follows:

M.R. Evid. 804(b)(3).

2. Maine restyling notes and federal advisory and restyling committee notes to the restyled Maine Rules of Evidence (appearing in black type), as well as reporter's notes and advisory committee's notes to amendments to the former Maine Rules of Evidence (appearing in red type), appear with the Rules of Evidence on the Maine Judicial Branch website. Citation should be made to these sources as follows:

M.R. Evid. 502 restyling note, Nov. 2014.

-or-

M.R. Evid. 502 restyling note, Nov. 2014, Me. Judicial Branch website/rules/index.

M.R. Evid. 502 advisory committee's note to 1983 amend., Feb. 1983, Me. Judicial Branch website/rules/index.

Reporter's notes and advisory committee's notes to amendments to the former Maine Rules of Evidence also appear in the *Maine Reporter* to 2007 and *Maine Evidence*.

M.R. Evid. 412 advisory committee's note to 2000 amend., Sept. 2000, Me. Rptr., 746-754 A.2d LXXIII.

M.R. Evid. 103 advisory committee's note to 1998 amend., Apr. 1998, Field & Murray, *Maine Evidence* 5 (6th ed. 2007).

3. Advisory committee's notes to the Maine Rules of Evidence as originally promulgated should be cited as follows:

M.R. Evid. 511 advisers' note to former rule 511, Feb. 1976.

Note: The word "advisers" is spelled here as it appears in the advisory note.

G. Maine Rules of Electronic Court Systems

1. Maine Rules of Electronic Court Systems, which were adopted effective August 21, 2020, should be cited as follows:

M.R.E.C.S. 3(C)(2)(a).

2. Advisory notes to the Maine Rules of Electronic Court Systems should be cited as follows:

M.R.E.C.S. 10 advisory note, Aug. 2020.

-or-

M.R.E.C.S. 10 advisory note, Aug. 2020, Me. Judicial Branch website/rules/index.

3. The preamble to the Maine Rules of Electronic Court Systems should be cited as follows:

M.R.E.C.S. preamble.

H. Maine Rules of Appellate Procedure

1. Maine Rules of Appellate Procedure, which were restyled effective September 1, 2017, pursuant to 2017 Me. Rules 07, and which replaced the Maine Rules of Appellate Procedure in effect prior to that date, should be cited as follows:

M.R. App. P. 8(g)(2).

Note: For Maine Rules of Appellate Procedure in effect before September 1, 2017, see the 2016 court rules publication by Tower Publishing.

2. Maine restyling notes, as well as an introductory note, to the restyled Maine Rules of Appellate Procedure (appearing in black type), as well as advisory notes to the former Maine Rules of Appellate Procedure (appearing in red type), appear with the Rules of Appellate Procedure on the Maine Judicial Branch website. Citation should be made to these sources as follows:

M.R. App. P. 2B restyling notes, June 2017.

-or-

M.R. App. P. 2B restyling notes, June 2017, Me. Judicial Branch website/rules/index.

3. Advisory notes to the Maine Rules of Appellate Procedure as originally promulgated should be cited as follows:

M.R. App. P. 7(e) advisory notes to former rule 7, Jan. 1, 2001.

4. Advisory notes to amendments to the former Maine Rules of Appellate Procedure appear on the Judicial Branch website and in the *Maine Reporter* to 2007 and *Maine Appellate Practice*. Citation should be made to these sources as follows:

M.R. App. P. 5(b)(2)(A) advisory notes to 2001 amend., Sept. 2001.

-or-

M.R. App. P. 5(b)(2)(A) advisory notes to 2001 amend., Sept. 2001, Me. Judicial Branch website/rules/index.

M.R. App. P. 8(h)(7) advisory notes to 2002 amend., Jan. 2002, Me. Rptr., 778-791 A.2d XXI.

M.R. App. P. 19(d)(2), advisory notes to 2001 amend., Oct. 2001, Alexander, *Maine Appellate Practice* 215 (5th ed. 2018).

I. Maine Rules of Probate Procedure

1. Maine Rules of Probate Procedure should be cited as follows:

M.R. Prob. P. 4(b)(1)(A).

2. Forms contained in the Appendix of Forms to the Maine Rules of Probate Procedure should be cited as follows:

M.R. Prob. P. Form DE-405.

3. Advisory committee's notes to the Maine Rules of Probate Procedure as originally promulgated and amendments to the rules appear in both the *Maine Reporter* to 2007 and the 1981 supplement to *Maine Civil Practice*. Citation should be made to either of these sources as follows:

M.R. Prob. P. 65 advisory committee's note, 2 Field, McKusick & Wroth, *Maine Civil Practice* 775 (2d, Harvey et al. ed. Supp. 1981).

M.R. Prob. P. 62(a) advisory committee's note to 1999 amend., Me. Rptr., 725-735 A.2d XXVII.

J. Rules for the Family Division of the Maine District Court [Abrogated]

[These rules were abrogated effective January 1, 2009. They have been replaced by Chapter XIII of the Civil Rules.]

1. Rules for the Family Division of the Maine District Court should be cited, providing the date of the most recent official source in which the cited rule appears and the date of repeal, as follows:

M.R. Fam. Div. III(A)(5) (2008) (repealed 2009).

2. Amendments to the Rules for the Family Division of the Maine District Court should be cited as follows:

M.R. Fam. Div. III(G)(2)(b) 2000 amend., Me. Rptr., 746-754 A.2d LXXXI.

K. Maine Rules for Guardians Ad Litem

1. Maine Rules for Guardians Ad Litem should be cited as follows:

M.R.G.A.L. 2(b)(1)(B).

2. Reporter's notes to the Maine Rules for Guardians Ad Litem appearing on the Judicial Branch website should be cited as follows:

M.R.G.A.L. 10 reporter's notes.

-or-

M.R.G.A.L. 10 reporter's notes, July 2015, Me. Judicial Branch website/rules/index.

3. Advisory notes to the Maine Rules for Guardians Ad Litem appearing on the Judicial Branch website should be cited as follows:

M.R.G.A.L. 10(a)(3) advisory note to 2016 amend., Sept. 2016.

-or-

M.R.G.A.L. 10(a)(3) advisory note to 2016 amend., Sept. 2016, Me. Judicial Branch website/rules/index.

4. Abrogated Maine Rules for Guardians Ad Litem should be cited as follows:

M.R.G.A.L. II(2)(A)(ii) (2004) (repealed 2015).

5. Appendices to the Maine Rules for Guardians Ad Litem should be cited as follows:

M.R.G.A.L. app. A(3.2)(12)(d).

L. Maine Rules of Small Claims Procedure

1. Maine Rules of Small Claims Procedure should be cited as follows:

M.R.S.C.P. 6(c)(2).

2. Advisory committee's notes to the Maine Rules of Small Claims Procedure as originally promulgated should be cited as follows:

M.R.S.C.P. 5 original advisory committee's note.

3. Advisory committee's notes to amendments to the Maine Rules of Small Claims Procedure appear in the *Maine Reporter* to 2007. Citation should be made to this source as follows:

M.R.S.C.P. 3(d) advisory committee's notes to 1999 amend., Me. Rptr., 716-724 A.2d LII.

M. Maine Administrative Court Rules [Abrogated]

[These rules were abrogated, effective March 15, 2001.]

1. Although Maine Administrative Court Rules are no longer in effect, they may still be cited for historical purposes as follows:

M. Admin. Ct. R. 26(c)(2)(A).

2. Forms contained in the Appendix of Forms to the Maine Administrative Court Rules should be cited as follows:

M. Admin. Ct. R. Form 1.

3. Advisory committee's notes to the Maine Administrative Court Rules as originally promulgated appear in volume 385-388 A.2d of the *Maine Reporter* and in the supplement to *Maine Civil Practice*. Citation may be made to these sources as follows:

M. Admin. Ct. R. 26 advisory committee's note, Me. Rptr., 385-388 A.2d XL.

M. Admin. Ct. R. 12(e) advisory committee's note, 2 Field, McKusick & Wroth, *Maine Civil Practice* 958 (2d, Harvey et al. ed. Supp. 1981).

4. Advisory committee's notes and explanatory notes to amendments to the Maine Administrative Court Rules appear in the *Maine Reporter* to 2007 and should be cited as follows:

M. Admin. Ct. R. 73(b)(1) advisory committee's note, Me. Rptr., 510-521 A.2d XCVI.

M. Admin. Ct. R. 50 explanatory note, Me. Rptr., 522-536 A.2d CCXLIX.

N. Administrative Orders of the Maine Supreme Judicial Court

1. Administrative Orders of the Maine Supreme Judicial Court should be cited as follows:

Entry Screening in Courthouses, Me. Admin. Order JB-15-2 (effective May 1, 2015).

2. Administrative Orders of the Maine Supreme Judicial Court that have been amended should be cited as follows:

Revised Court Fees Schedule and Document Management Procedures, Me. Admin. Order JB-05-26 (as amended by A. 7-18) (effective July 1, 2018).

Note: All Administrative Orders issued before June 1, 2005, have been withdrawn and are no longer in effect pursuant to Withdrawal of Administrative Orders, Me. Admin. Order JB-05-01 (effective Sept. 19, 2011).

O. Maine Code of Judicial Conduct

1. The Maine Code of Judicial Conduct was completely replaced and recodified, effective September 1, 2015. The revised Code of Judicial Conduct has an Introductory Note, a Preamble, and a Terminology section, and then is organized into Canons, with separate Rules under each Canon.

The revised Maine Code of Judicial Conduct should be cited as follows:

- a. For citation to a Canon:

M. Code Jud. Conduct Canon 2.

- b. For citation to a Rule:

M. Code Jud. Conduct R. 2.11.

- c. For citation to a Canon and Rules:

M. Code Jud. Conduct Canon 1, R. 2.11, 3.11.

- d. Advisory notes to the Maine Code of Judicial Conduct appearing on the Judicial Branch website should be cited as follows:

M. Code Jud. Conduct R. 2.15 advisory notes to 2015 amend.

-or-

M. Code Jud. Conduct R. 2.15 advisory notes to 2015 amend., Me. Judicial Branch website/rules/index.

2. The abrogated Maine Code of Judicial Conduct should be cited as follows:

M. Code Jud. Conduct I(4)(B) (repealed and replaced September 1, 2015).

M. Code Jud. Conduct preamble (repealed and replaced September 1, 2015).

P. Maine Rules of the Committee on Judicial Conduct (formerly the Committee on Judicial Responsibility and Disability)

The Maine Rules of the Committee on Judicial Conduct should be cited as follows:

M.R. Comm. Jud. Conduct 1(A).

The rules formerly known as the Maine Rules of the Committee on Judicial Responsibility and Disability should be cited as follows

M.R. Comm. Jud. Responsibility & Disability 2(H)(iii) (Sept. 22, 2020).

Q. Maine Bar Rules

1. The Maine Bar Rules were repealed in their entirety and replaced, effective July 1, 2015. The former Maine Bar Rules were abrogated, effective July 1, 2015.

The Maine Bar Rules currently in effect should be cited as follows:

M. Bar R. 6(b)(1)(A).

2. Reporter's notes to the Maine Bar Rules, effective July 1, 2015, should be cited as follows:

M. Bar R. 6 reporter's notes.

-or-

M. Bar R. 6 reporter's notes, June 2015, Me. Judicial Branch website/rules/index.

3. Advisory notes to the Maine Bar Rules appearing on the Judicial Branch website should be cited as follows:

M. Bar R. 6 advisory note to 2017 amend., Jan. 2017.

-or-

M. Bar R. 6 advisory note to 2017 amend., Jan. 2017, Me. Judicial Branch website/Rules & Administrative Orders/Rules (last visited Aug. 14, 2019).

4. Abrogated Maine Bar Rules should be cited as follows:

M. Bar R. 6(a)(2)(B)(4) (2014) (repealed effective July 1, 2015).

R. Maine Rules of Professional Conduct

The Maine Supreme Judicial Court adopted the Maine Rules of Professional Conduct, effective August 1, 2009. On the same date, Maine Bar Rule 2-A (Aspirational Goals for Lawyer Professionalism), Maine Bar Rule 3 (Code of Professional Responsibility), and Maine Bar Rule 8 (Contingent Fees) were abrogated and replaced by the Maine Rules of Professional Conduct.

1. The Maine Rules of Professional Conduct should be cited as follows:

M.R. Prof. Conduct 3.6.

2. Comments and Reporter's Notes to the Maine Rules of Professional Conduct and any advisory committee's notes to amendments should be cited as follows:

M.R. Prof. Conduct 1.7 cmt. (26).

M.R. Prof. Conduct 1.7 reporter's notes.

M.R. Prof. Conduct 1.10(e) advisory note to 2010 amend., Feb. 2010.

-or-

M.R. Prof. Conduct 1.10(e) advisory note to 2010 amend., Feb. 2010, Me. Judicial Branch website/rules/index.

S. Maine Rules for Lawyers' Fund for Client Protection

Maine Rules for Lawyers' Fund for Client Protection should be cited as follows:

M.R. Lawyers' Fund for Client Protection 10(a)(3).

T. Maine Bar Admission Rules

Maine Bar Admission Rules should be cited as follows:

M. Bar Admission R. 5(a)(2).

U. Maine Rules for the Maine Assistance Program for Lawyers

Maine Rules for the Maine Assistance Program for Lawyers should be cited as follows:

M.R. Assistance Program for Lawyers preamble.

M.R. Assistance Program for Lawyers 5(A).

V. Rules for the Maine Civil Legal Services Fund Commission

Rules for the Maine Civil Legal Services Fund Commission should be cited as follows:

M.R. Civ. Legal Servs. Fund Comm'n 5(D)(i)-(iv).

W. Opinions Issued by the Grievance Commission and the Professional Ethics Commission of the Board of Overseers of the Bar

Note: The Maine Board of Overseers of the Bar was created by the Supreme Judicial Court of Maine in 1978 to govern the conduct of lawyers by enforcing the Maine Bar Rules and Rules of Professional Conduct. It is an independent agency under the jurisdiction of the

Maine Supreme Judicial Court. For more information, see the Board of Overseers of the Bar website, mebaroverseers.org.

- A. Opinions of the Grievance Commission that are published in PDF on the Board of Overseers website may be cited as:

Me. Grievance Comm'n, GCF No. 19-089, at 7-8 (Jan. 7, 2021).

-or-

Me. Grievance Comm'n, GCF No. 19-089, at 7-8 (Jan. 7, 2021), https://www.mebaroverseers.org/dah_schedule/court_grievance_decisions.html.

Me. Grievance Comm'n, Files No. 98-182, 99-22, at 3 (Oct. 14, 1999).

-or-

Me. Grievance Comm'n, Files No. 98-182, 99-22, at 3 (Oct. 14, 1999), https://www.mebaroverseers.org/dah_schedule/decision_archive.html.

- B. Opinions of the Grievance Commission published in the *Maine Manual on Professional Responsibility* should be cited as follows:

Me. Grievance Comm'n, Op. No. 45, 1 *Maine Manual on Professional Responsibility* 0-163 (Nov. 22, 1983).

Me. Grievance Comm'n, File No. 00-143, 2 *Maine Manual on Professional Responsibility* GC-465 (Nov. 8, 2001).

- C. Opinions issued by the Professional Ethics Commission published on the Board of Overseers website, not in PDF, should be cited as follows:

Me. Prof. Ethics Comm'n, Op. No. 222 (July 17, 2020), https://www.mebaroverseers.org/attorney_services/opinion.html?id=632922 (last visited Aug. 27, 2021).

D. Opinions issued by the Professional Ethics Commission that appear in the *Maine Manual on Professional Responsibility* should be cited as follows:

Me. Prof. Ethics Comm'n, Op. No. 178, 1 *Maine Manual on Professional Responsibility* 0-637 to 0-638 (Mar. 8, 2002).

V. FEDERAL LOCAL COURT RULES

The *Uniform Maine Citations* format for federal local court rules is a variant on *The Bluebook* Rule 12.9.3 and *ALWD Guide to Legal Citation* Rule 16.

A. Rules of the United States Supreme Court

Sup. Ct. R. 26.

B. Local Rules for the United States Court of Appeals for the First Circuit

The Local Rules currently in effect for the United States Court of Appeals for the First Circuit should be cited as follows:

1st Cir. Local R. 46.0(a)(1).

C. Local Rules for the United States District Court for the District of Maine

The Local Rules currently in effect for the United States District Court for the District of Maine should be cited as follows:

D. Me. Local R. 56(b).

D. Local Rules for the United States Bankruptcy Court for the District of Maine

The Local Rules currently in effect for the United States Bankruptcy Court for the District of Maine should be cited as follows:

D. Me. LBR 9013-1(d)(1).

VI. STATE EXECUTIVE AGENCY OPINIONS, ORDERS, REGULATIONS, AND REPORTS

In addition to the examples below, *The Bluebook* Rule 14 and *ALWD Guide to Legal Citation* Rule 18 may be useful for citing to various executive agency materials.

A. Attorney General Opinions

1. Almost continuously since 1901, the annual reports of the attorney general to the Governor, reprinted in hardbound volumes through 1972, have included the opinions of the Attorney General. No other hardbound source exists. Consequently, citation to Attorney General opinions must reflect a parallel citation. The name of the opinion may be included.

Op. Me. Att’y Gen. (1965), *reprinted in* 1965-1966 Me. Att’y Gen. Ann. Rep. 21.

Grants for Water Pollution Control on M.S.B.A. Property, Op. Me. Att’y Gen. (1965), *reprinted in* 1965-1966 Me. Att’y Gen. Ann. Rep. 21.

2. Citation to Attorney General opinions from 1973 through 1978, which were neither reprinted in hardbound volumes nor numbered, should be cited to the date of the opinion as follows:

Op. Me. Att’y Gen. (Mar. 16, 1977).

3. In 1979 the Attorney General’s office began numbering its opinions consecutively by year and number. Citation to Attorney General opinions from 1979 to the present should reflect this numbering system as follows:

Op. Me. Att’y Gen. 00-02.

Op. Me. Att’y Gen. 2016-01.

Copies of Attorney General opinions are available at the Department of the Attorney General, the State Law Library, and the Donald L. Garbrecht Library at the University of Maine School of Law. Some opinions are available in PDF on the Office of the Maine Attorney General website at https://www.maine.gov/ag/about/ag_opinions.html.

B. Executive Orders

The system used to number Executive Orders changed in January 1974 to reflect the fiscal year in which the order was issued or, for certain orders issued in 2012 to 2018, to reflect the calendar year of issuance. Executive Orders should be cited to the number and date of the order as follows:

Me. Exec. Order No. 20 (Nov. 7, 1972).

Me. Exec. Order No. 6 FY 01/02 (June 19, 2002).

Me. Exec. Order No. 2018-002 (Jan. 24, 2018).

Me. Exec. Order No. 41 FY 20/21 (June 30, 2021).

Copies of recent executive orders are available at the Office of the Governor, as PDFs on the Governor’s Office website, in the State Law Library, and in the Donald L. Garbrecht Library at the University of Maine School. Copies of older executive orders are available at the State Law Library and the Maine State Archives.

C. State Administrative Regulations

Rules and regulations adopted by Maine state administrative agencies are organized by the Secretary of State’s Office and published in the *Code of Maine Rules* (C.M.R.). The administrative rules and regulations are most readily available online through the Secretary of State’s website and the link for “Rules By Department” (www.maine.gov/sos/cec/rules/rules.html). Though updated regularly, the website states that the rules posted online are not “official” certified state rules but are provided as a public service.

The rules have assigned numbers including an initial two-digit number that identifies the state department or independent agency publishing the rule and a subsequent three-digit number that identifies either a subagency publishing the rule or a subdivision of the agency rules. Pursuant to the Secretary of State’s citation system, the reference “C.M.R.” follows these initial five numbers and is then followed by the chapter number and any section number(s) internal to the regulation. When subsections of rules appear on the page in a traditional outline structure, similar to the structure used in statutes, use the citation format used for citing subsections of statutes.

Following are examples of citations to state agency rules or regulations using the Secretary of State’s numbering and reference system:

1. Department of Agriculture (01), Maine Milk Commission (015), regulation addressing definitions (§ 1) related to milk pricing orders (ch. 1) should be cited as follows:

01-015 C.M.R. ch.1, § 1 (2014).

2. The milk pricing schedule (ch. 3) (amended monthly), as amended effective August 1, 2021, should be cited as follows:

01-015 C.M.R. ch. 3, amended by order 08-21 (effective Aug. 2, 2021).

3. Department of Environmental Protection (06), procedural regulations (096), concerning the processing of applications and other administrative matters (ch. 2), specifically hearings on license applications (§ 7) and the criteria for holding hearings (B), should be cited as follows:

06-096 C.M.R. ch. 2, § 7(B) (2018).

4. The print publication of the *Code of Maine Rules* is organized by volume numbers, with citation as follows:

2 C.M.R. 06 096 002-3 § 7(B) (2013).

Volume numbers, independent of the department and sub-agency numbering system, are not included in the numbering system online. However, use of volume numbers, when they can be identified, is preferred if the hard volumes are available.

D. Public Utilities Commission Proceedings

1. Orders of the Maine Public Utilities Commission after January 1, 1997, available in PDF on the website, mpuc-cms.maine.gov, should be cited as follows:

Bangor Hydro-Electric Co., Petition for Finding of Public Convenience & Necessity to Construct a 115 kV Transmission Line and Substation in Hancock County, No. 2006-686, Order (Me. P.U.C. Oct. 2, 2007).

Kennebunk, Kennebunkport & Wells Water Dist., Request for Approval of Tariff Revision, No. 2015-137, Order (Me. P.U.C. July 28, 2015).

Bath Water Dist., Request for Certification Under 35-A M.R.S. § 1101(4), No. 2021-151, Order (Me. P.U.C. Aug. 17, 2021).

2. Proceedings of the Maine Public Utilities Commission prior to January 1, 1997, reported in the Public Utilities Reports should be cited as follows:

Re Madison Elec. Works, 163 P.U.R.4th 378 (Me. 1995).

3. Proceedings of the Maine Public Utilities Commission prior to January 1, 1997, which have not been reported in the Public Utilities Reports, should be cited as follows:

Re Cent. Me. Power Co., Proposed Increase in Rates, No. 1990-76, Order-Part 2 (Me. P.U.C. Mar. 8, 1991).

Other documents and orders filed in Maine Public Utilities Commission matters are generally available on the Maine Public Utilities Commission website (www.maine.gov/mpuc/online/index.shtml).

E. Workers' Compensation Board (formerly Worker's Compensation Commission) and its Appellate Division

Note: The Workers' Compensation Board (W.C.B.) used to be called the Workers' Compensation Commission (W.C.C.).

1. Decisions available in PDF on the website, maine.gov/wcb/Departments/appellate/, of the Workers' Compensation Board's current Appellate Division, established in 2011 and in effect as of August 30, 2012, should be cited by reference to the decision number, rather than the docket number, as follows:

Gushee v. Point Sebago, Me. W.C.B. No. 13-1, ¶¶ 14-16 (App. Div. 2013).

Parks v. Home Depot USA, Inc., Me. W.C.B. No. 15-20, ¶¶ 1, 19-20 (App. Div. 2015).

Ramsey v. Shaw's Supermarkets, Inc., Me. W.C.B. No. 21-16, ¶ 6 (App. Div. 2021).

2. Decision of the Former Appellate Division
 - a. Reported decisions of the former Appellate Division, prior to the establishment of the current Appellate Division, should be cited by reference to the page number in the volumes published by Tower Law Books until 1990, then by Butterworth Legal Publishers, using the appropriate abbreviation (W.C.C. or W.C.B.) as follows:

Peters v. Hannaford Bros., Inc., Me. W.C.C. 3385 (Me. App. Div. 1989).

- b. Decisions of the former Appellate Division, prior to the establishment of the current Appellate Division, should be cited by reference to the decision number rather than the docket number, using the appropriate abbreviation (W.C.C. or W.C.B.), as follows:

Bailey v. Int'l Paper Co., No. 91-37 at 2 (Me. W.C.C. App. Div. Mar. 15, 1991).

3. Reported decisions of hearing officers or, after October 15, 2015, of administrative law judges, should be cited using the W.C.B. file number as follows:

Bruns v. Sebago, Inc., W.C.B. 94-00-27-05 (Me. 2007).

4. Rules of the Workers' Compensation Commission or Workers' Compensation Board should be cited, using the appropriate abbreviation (W.C.C. or W.C.B.), as follows:

Me. W.C.B. Rule, ch. 2, § 5(1) (2019).

Me. W.C.C. Rule 18.5.

Note: Though not “official,” Workers' Compensation Rules are available electronically at the Workers' Compensation Board website at <https://www.maine.gov/wcb/rules/current.html> and the Secretary of State's website at <https://www.maine.gov/sos/cec/rules/90/chaps90-.htm>.

F. Board of Tax Appeals Decisions

Decisions of the Maine Board of Tax Appeals, the more recent of which can be found in PDF on the website, maine.gov/boardoftaxappeals/decision/index/html., should be cited as follows:

Individual Taxpayer v. Me. Revenue Servs., BTA-2012-1 (Me. Bd. Tax App. Mar. 14, 2013).

Corporate Taxpayer v. Me. Revenue Servs., BTA-2019-1 (Me. Bd. Tax App. Sept. 23, 2019).

G. Board of Property Tax Review Decisions

Decisions of the State of Maine Board of Property Tax Review, available in PDF on the website, maine.gov/dafs/boardproptax/prevdecisions/index.shtml, should be cited as follows:

Roque Island Gardner Homestead Corp. v. Town of Jonesport, No. 2018-001 (Me. Bd. Prop. Tax Rev. May 16, 2019).

GGP-Maine Mall, LLC v. City of S. Portland, No. 2008-001 (Me. Bd. Prop. Tax Rev. Feb. 14, 2011).

Rankin Ctr. Assocs. v. City of Rockland, Nos. 93-18, 93-97 (Me. Bd. Prop. Tax Rev. July 12, 1994).

Toussaint v. City of Lewiston, Nos. 95-143 to 95-146 (Me. Bd. Prop. Tax Rev. Apr. 3, 1996).

H. Reports and Studies of State Departments and Agencies

Reports and studies of state departments and administrative agencies should be cited by reference to the department or agency, title of the report or other document, and page and date of publication (or year if precise date is unavailable).

Me. Dep't of Env't Prot., *A Report on the State Vehicle Fleet: Emissions, Fuel Economy, and Vehicle Miles Traveled* 4-6 (Jan. 2012).

Me. Dep't of Att'y Gen., *Report on the Public Lots* 34 (Sept. 12, 1972).

SECONDARY SOURCES

VII. TREATISES AND PRACTICE BOOKS

The *Uniform Maine Citations* format for treatises and practice books generally follows *The Bluebook* Rule 15 and *ALWD Guide to Legal Citation* Rule 20. However, authors' first names may be omitted for the commonly cited treatises below, in contrast to *The Bluebook* and *ALWD* citation formats.

A. *Appellate Procedure*

Alexander, *Maine Appellate Practice* § 2A.1(3) at 49 (5th ed. 2018).

B. *Citation and Reference Guide*

Uniform Maine Citations should be cited as follows:

Leadbetter, Seitzinger & Wolff, *Uniform Maine Citations* § VII(B) at 76 (2021-2022 ed. 2021).

C. *Civil Procedure*

1. *Maine Civil Practice*

- a. The soft bound volumes should be cited as follows:

2 [or 3 or 3A] Harvey & Merritt, *Maine Civil Practice* § 4:10 at 187 (3d, 2020-2021 ed. 2020).

- b. References to the main volume of the second edition and to the supplement to the second edition should be cited as follows:

1 [or 2] Field, McKusick & Wroth, *Maine Civil Practice* § 16.4 (2d ed. 1970 & Supp. 1981).

- c. References only to the 1981 supplement to the second edition should be cited as follows:

1 [or 2] Field, McKusick & Wroth, *Maine Civil Practice* § 37.1 at 270 (Supp. 1981).

2. *The Maine Rules of Civil Procedure with Advisory Committee Notes and Practice Commentary*

The soft bound volume should be cited as follows:

Me. State Bar Ass'n, *The Maine Rules of Civil Procedure with Advisory Committee Notes and Practice Commentary* § 54(b) (2008).

D. Constitutional Law

Tinkle, *The Maine State Constitution* 33 (2d ed. 2013).

Tinkle, *The Maine State Constitution: A Reference Guide* 29 (1992).

E. Corporations

Zimpritch, *Maine Corporation Law and Practice* § 8.10 at 391 (3d ed. 2015).

F. Criminal Law and Procedure

1. *Maine Criminal Practice* should be cited to the most current year of supplementation as follows:

1 [2 or 3] Cluchey & Seitzinger, *Maine Criminal Practice* § 16.1 at IV-86 (Gardner ed. 1995).

2. *Maine Practice: Rules of Criminal Procedure Annotated*

- a. The main volume should be cited as follows:

Glassman, *Maine Practice: Rules of Criminal Procedure Annotated* § 35.3 at 286 (1967).

- b. The supplement, last published in 1975, should be cited as follows:

Glassman, *Maine Practice: Rules of Criminal Procedure Annotated* § 48.1 at 171 (Supp. 1975).
- c. References to both the main volume and the supplement should be cited as follows:

Glassman, *Maine Practice: Rules of Criminal Procedure Annotated* § 16.1 (1967 & Supp. 1975).
3. Ferdico & Walton, *Maine Law Enforcement Officer's Manual* 4-36 to -37 (2013-2016 ed. 2013).
4. Folsom, *Maine Driver's License Suspensions, Revocations and Related Offenses (Non-OUI)* § 2.2(C)(2)(c)(2) at 48 (2016).
5. Folsom, *Maine OUI Law* § 5.3(B) at 175 (2018).

G. Debtor-Creditor Law

- Devlin & Googins, *Maine Commercial Lending Handbook* § 3-2(a)(1) at 97 (2011).
- Patterson, *Maine Debtor-Creditor Law* § 2.2 (1988 & Supp. 1991).

H. Employment

- Winger, *Maine Employer's Handbook* § 5.6(E) (5th ed. 2009 & Supp. 2014).
- Lambert, *Maine Human Resources Manual: A Guide to Maine and Federal Employment Laws and Regulations* 27 (7th ed. 2018).

I. Equity

- 1 [or 2 or 3] Whitehouse, *Equity Practice* § 98 at 190 (1915).

J. Estate Planning and Probate

- I [or II] Benoit et al., *A Practical Guide to Estate Planning in Maine* § 3.4 at 3-46 to -49 (Hunt ed., 2012 & Supp. 2019).

Hunt, *Maine Probate Law* § 2.902 at 97.1 (1999).

Mitchell & Hunt, *Maine Probate Procedure: Guide to Official and Recommended Forms* § 7.10.5 at 7-47 (2017).

K. Evidence

Field & Murray, *Maine Evidence* § 609.3 at 316 (6th ed. 2007).

L. Family Law

Levy, *Maine Family Law* § 2.4[3][a] at 2-13 (8th ed. 2013).

Prescott, *Maine Family Law Forms: Discovery, Trial and Settlement* § 1.01 (F1.1) at 6 (3d ed. 2001).

Horton & Kennedy, *Do Your Divorce Right: Straight Talk from Family Court Judges* 163-71 (2011).

A Practical Guide to Divorce in Maine (Whiting ed., 2016 & Supp. 2020).

M. Jury Instructions

Alexander, *Maine Jury Instruction Manual* § 4-9 at 4-29 (2020-2021 ed. 2020).

N. Land Use

Env't & Land Use Prac. Grp., Pierce Atwood LLP, *Maine Environmental and Land Use Statutes Deskbook* 85 (2017).

Delogu, *Maine Land Use Control Law: Cases, Notes, Comments* § 11.03 at 749 (2d ed. 1997).

O. Professional Responsibility

1 *Maine Manual on Professional Responsibility* R-25 to -26 (2004 & Supp. 2007).

See also III.B.3.c. and IV.V. for additional citation forms.

P. Public Utilities

Harwood, *Maine Regulation of Public Utilities* 39 (2d ed., 2018).

Q. Real Estate

1. *Maine Real Estate Law and Practice*

- a. The main volume should be cited as follows:

Cowan & Scannell, *Maine Real Estate Law and Practice* § 9:28 at 401 (2d ed. 2007).

- b. The supplement should be cited as follows:

Scannell, *Maine Real Estate Law and Practice* § 8:16 at 34 (Supp. 2021).

- c. References to both the main volume and the supplement should be cited as follows:

Cowan & Scannell, *Maine Real Estate Law and Practice* § 13:10 (2d ed. 2007 & Supp. 2021).

2. Barns et al., *A Practical Guide to Residential Real Estate Transactions and Foreclosures in Maine* (Pazar ed., 2013 & Supp. 2020).

R. Remedies

Horton & McGehee, *Maine Civil Remedies* § 16-1(c) at 324 (4th ed. 2004).

S. School Law

Maine School Law 29 (Smith & Chapman eds., 6th ed. 2018).

Maine School Law and Practice for Board Members: A Practical Guide (Felmly ed., 5th ed. 2017).

T. Torts

Simmons, Zillman & Furbish, *Maine Tort Law* § 13.27 at 13-58 to -59 (2018 ed. 2017).

Simmons, Zillman & Furbish, *Maine Tort Law* § 18.01 (2018 ed. 2017 & Supp. 2020).

U. Trial, Pretrial, and Post-Trial Practice

Bryant et al., *A Practical Guide to Superior Court Practice in Maine* § 1.13 at 1-12 (Humphrey & Robitzek eds., 2015 & Supp. 2020).

Merritt, *Trial Handbook for Maine Lawyers* § 9:16 (2007 ed. & Supp. 2021).

Murray, *Basic Trial Advocacy* 37 (1995).

A Practical Guide to Discovery and Depositions in Maine (Giffune & Horton eds., 2014 & Supp. 2020).

V. Workers' Compensation

Gillis, *Maine Employers' Guide: Workers' Compensation* § 620A at 138 (2000 ed. 1999).

VIII. PERIODICALS

The *Uniform Maine Citations* format for periodicals generally follows *The Bluebook* B16 and R16 and *ALWD Guide to Legal Citation* Rule 21.

A. *Maine Law Review*

1. The *Maine Law Review* was published from 1908 to 1920 (volumes 1-13) and from 1962 to the present. Articles in the *Maine Law Review* should be cited as follows:

Melvyn Zarr, *Recollections of My Time in the Civil Rights Movement*, 61 Me. L. Rev. 366 (2009).

2. Student written comments or notes should be cited as follows:

Erik Black, Note, *Roy v. Bath Iron Works: Three Different Perspectives on an Unfortunate Situation*, 61 Me. L. Rev. 552 (2009).

B. *Ocean and Coastal Law Journal*

The *Ocean and Coastal Law Journal* has been published since 1994. Beginning in fall 2015, the *Ocean and Coastal Law Journal* moved to an entirely online publication format.

1. Citation to Hardcopy Volumes of the *Ocean and Coastal Law Journal*

- a. Articles should be cited as follows:

Philip Bender, *A State of Necessity: IUU Fishing in the CCAMLR Zone*, 13 Ocean & Coastal L.J. 233 (2008).

- b. Student written comments or notes should be cited as follows:

Kelly Hoffman, Comment, *The Maine Legislature's Bill: An Act to Stop the Alewives Restoration Program in the St. Croix River—Have the Canadians and the Biologists Gone Berserk?*, 13 Ocean & Coastal L.J. 309 (2008).

2. Articles, comments, and notes are published in PDF and may be cited as follows:

a. Articles may be cited as follows:

Jesse Reiblich, Lisa M. Wedding & Eric H. Hartge, *Enabling and Limiting Conditions of Coastal Adaptation: Local Government, Land Uses, and Legal Challenges*, 22 *Ocean & Coastal L.J.* 156, 164 (2017).

-or-

Jesse Reiblich, Lisa M. Wedding & Eric H. Hartge, *Enabling and Limiting Conditions of Coastal Adaptation: Local Government, Land Uses, and Legal Challenges*, 22 *Ocean & Coastal L.J.* 156, 164 (2017), <http://digitalcommons.minelaw.maine.edu/oclj/vol22/iss2/12/>.

b. Student written comments or notes should be cited as follows:

Stephen Wagner, Comment, *When Tuna Still Isn't Always Tuna: Federal Food Safety Regulatory Regime Continues to Inadequately Address Seafood Fraud*, 20 *Ocean & Coastal L.J.* 111, 137 (2015).

-or-

Stephen Wagner, Comment, *When Tuna Still Isn't Always Tuna: Federal Food Safety Regulatory Regime Continues to Inadequately Address Seafood Fraud*, 20 *Ocean & Coastal L.J.* 111, 137 (2015), <http://digitalcommons.minelaw.maine.edu/oclj/vol20/iss1/5/>.

C. Peabody Law Review and Portland University Law Review

Articles in the *Peabody Law Review* (5 vol.; 1936-1941) and the *Portland University Law Review* (7 vol.; 1949-1961), both of which are no longer published, should be cited as follows:

Matthew Williams, *The Case for Occupational Disease*, 3 *Peabody L. Rev.* 26 (1938).

Sidney W. Thaxter, *Some Aspects of the Joint Ownership of Property*, 7 *Port. U.L. Rev.* 57 (1961).

D. Maine Bar Bulletin and Maine Bar Journal

1. The *Maine Bar Bulletin* was published by the Maine State Bar Association from September 1967 to November 1985. The *Bulletin* was then replaced by the *Maine Bar Journal*.
2. Articles in the *Maine Bar Journal* should be cited as follows:

Juliet Holmes-Smith & Sara Wolff, *Pro Bono Services in Maine*, 35 Me. Bar J. 106, 107 (2020).
3. Articles in the *Maine Bar Bulletin*, starting with volume 11, should be cited as follows:

Kermit Lipez, *The Board of Environmental Protection: The Need for Reform*, 15 Me. B. Bull. 33 (1981).
4. Because volumes 1-10 of the *Maine Bar Bulletin* are separately paginated within each issue, citations to articles appearing in volumes 1-10 should be cited as follows:

J. Neal Martin, *Attorneys and Corporate Fiduciaries: Servants of the Public*, Me. B. Bull., Sept. 1969, at 1.

E. Proceedings of the Maine State Bar Association

Articles and discussions contained in the Maine State Bar Association Proceedings, which are no longer published, should be cited to the page and date of proceeding as follows:

M.S.B.A. Proc. 24 (Aug. 27, 1968).

F. Maine Lawyers Review

Articles in the *Maine Lawyers Review* should be cited as follows:

Judge Hornby to Become Senior Judge, Me. Laws. Rev. 1 (Aug. 6, 2009).

John Logan, *Court Security Bond Issue – Opinion*, Me. Laws. Rev. 12 (May 29, 2002).

G. The Ethical Lawyer

Articles in *The Ethical Lawyer*, published by the Continuing Legal Education Committee of the Maine State Bar Association, should be cited as follows:

Phillip E. Johnson, *New Maine Rules of Professional Conduct*, *The Ethical Law*. 1 (June 2009).